Administrative Faculty Assembly
Approved Minutes
May 15, 2009 11:30 am
Charleston Campus B-105

Officers Present: Kim Brown, Dave Morgan, Brenda Talley
Division Representatives Present: Shawn Claxton, Avis Tasker, Vartouhi Asherian, Jeff Fulmer
Division Representatives Not Present: Chuck Masoka, Robert Shkorupa, Mary Gale, Leticia Llamas, Shellie Keller, Anna Marie Phillips, Cynthia Pierrott, Anita Stockbauer
Division Representatives Excused, Ginny Martin, Kelly Wuest, Luminada Dioquino, Bernadette Lopez-Garrett, Linda Chapman, Jann Carson, Hea Salzman, Agnes Galvez, CeCe McNealy
Guests: Tina Petrie, Shirley Carton, Beverly Jackson, Gary Galdi, Lisa Bakke, John Bearce, Erica O’Toole, Emily Rafael

I. Call to Order
Chair Brown called the meeting to order at 11:41 am

II. Approval of Minutes
Minutes for the April 30, 2009 meeting could not be approved, was not a quorum approved as is.

III. Chairs Report
Budget Update
– basically 4% cut in salary for professional – 4% for classified through furloughs
– 12.5% NSHE cut but number could change up until 6/18, but not 36% proposed
– Lisa Bakke mentioned 4% should be from base but SWAT team formed would decide details
– Q – Is 6/18 date same for final retirement decision too? A - from Lisa – thinks so but have to wait until end of session
– Q – will 4% be restored if economy improves? A - from Kim – our understanding now is that it would but awaiting SWAT decisions
– Q – will base stay in contract or will 4% cut be in contract and will that come back? – A - from Kim – nothing is in writing yet. A - from Lisa – sounded like intent was to fund 4% if economy bounces back and then bring COLA/Merit back when possible but not currently funded and would not likely be retro.

IV. Unfinished Business
a. Several AFA Representative are at the end of the two-year term and up for renewal. Will send email over summer to determine their interest in continuing as an AFA representative. Then we will see if there are any changes to organizational structure after July 1st and make appropriate changes to representation. In past we tried to have certain number of reps under each VP and we will realign if needed.

b. Committees - List of current committee members to be compiled over the summer and decide whose 1-yr and 2-year terms are up and what committees we are supposed to have a representative serving on.

c. Administrative Faculty of the Month – Waiting on sign funding in new fiscal year. Then we will pull two (2) nomination committees together so same people are not meeting every month. Past Chair will serve as the tiebreaker on the AFA of the month selection process.

d. CAPE has asked us to submit ideas for training that AFA members would be interested in. An email will go out over the summer requesting ideas

e. Executive committee will meet over the summer to go over AFA Bylaws to ensure they are up-to-date and decide if AFA Faculty Senate Representative is also to serve as AFA Representative.
V. New Business
a. No new committee business was announced.
b. Kim thanked Ginny, Kelly and Chair-Elect Morgan for serving and for filling in when needed. Thanked members for willingness to be on committees and also for the response to the calls to contact legislators.
c. Chair-Elect Morgan announced Vartouhi Asherian as the incoming Chair-Elect, Emily Rafael as the incoming Secretary and Nancy Webb as the incoming AFA Faculty Senate Representative. Also thanked Kim for her service as chair this year.

VI. Speaker – Patty Charlton, VP of Finance & Facilities
- 12.5% cut = about 5% cut for CSN
- SWAT team formed by Regents made up of legal, HR, faculty, financial staff to address how to implement cuts and how effects benefits, salary, etc
- Classified furlough details will be addressed by SWAT
- Not a lot of time before contracts have to be ready and professional staff 1-yr notice must be addressed. Likely to go right up to 6/30 deadline.
- Changes to benefits, PERS and retirement also to be decided by SWAT
- Senator Steve Horsford really helped CSN out – secured $2M toward equity gap for CSN. All AFA contacts to legislators were really important.
- Reevaluating CSN site closings and unfilled positions – having no layoffs was our mantra so we will do all we can in both areas.
- 12.5% actually 13.1% because of a prior COLA formula issue
- We advocated a growth funding model at current student FTE levels. This redistributed more money to community colleges. Stop-loss and equity issues rolled in meant a 4.9% cut for CSN total after the 4% salary cuts taken into account (8.9% overall)
- Q – will AFA and Classified have rep on SWAT? A – Regents can’t affect classified and they want SWAT small. Not sure makeup of final team.
- Q – will be able to pick furlough days? A – would like flexibility but have to consider operations. Have to wait on SWAT and Classified restrictions.
- Q - what about professional positions proposed to be on soft money as of 6/30? A – we will be looking at all of them and some may not happen
- Q - how will hiring freeze be lifted? A – we will first look at interim extensions and searches and then at administrative positions – not all will be filled but we will be working with all departments.
- Q - How does federal stimulus funding fit in? A – initial fed qualifications would have been really good for Higher Ed, but ‘education’ definition changed in the guidelines to include K-12 at 2006 levels, so required increases to Higher Ed budgets based on 2006 levels were not needed to meet the minimum standards. So it’s good we got the money as a state, just not as good as what we would have received specifically for Higher Ed prior to the stimulus money.

VII. Other
a. Next meeting will be in September

VIII. Adjournment – Meeting adjourned at 12:19 pm