**Smart Classroom Guide**

**Power ON**

1. Turn on the Master Power switch
2. Switch Extron PC switch to “1”
3. To turn on projector, aim the remote control at the ceiling mounted projector and hold the “On” button for a minimum of 3 seconds
4. Press PC power button
5. Log into the computer using your CSN credentials
6. Press the main power button for DVD/VCR (if needed)

**Power OFF**

1. To turn off projector, aim the remote control at the ceiling mounted projector and hold “Off” button for a minimum of 3 seconds
2. Log off the computer
3. Press “Ctrl + Alt + Delete” to bring up login screen and press “Shut Down” option
4. Press the main power button for the DVD/VCR (if needed)
5. Turn Master Power switch to “Off”

**To Control Volume**

1. Turn Volume Control Master Power switch to “On”
2. Set Master Volume control knob to mid range
3. Set the DVD/VCR, PC or Laptop volume control knob to desired level

**If Connecting a Laptop**

1. Connect Laptop to VGA input (this will be located on the top or side of the workstation unit)
2. Switch Extron PC switch to “2”

**Smart Classroom Equipment Key**

- A Master Power Switch
- B Extron PC switch
- C VGA input
- D VCR/DVD Player
- E Computer
- F Volume Control Panel
- G Power “On”/“Off” for projector
- H Display Source - Video, RGB1 (main PC), RGB2

**Need Help?** Call 651.4357 (HELP) or 800.630.7563