Horsemanship CPEX313 $350
Learn the fundamentals of horse care, grooming and safety with riding programs for beginner showmanship in English; dressage; hunter-jumpers and Western horsemanship; pole bending and barrels. Program will include two non-riding classes, lecture in riding theories as well as discussion about careers with horses. Participants are required to wear jeans or breeches, boot with heel (no tennis shoes), t-shirt or polo shirt (no tank tops). Riders weight must not exceed 200 pounds. Facility is lighted for evening instruction and is located 15 minutes from the CSN Summerlin Center. Instructor: Esther Hillner. (24 hours)
CALL# DAY DATE TIME LOCATION RM
89016 M 9/28-11/16 6:00p-9:00p RR
87451 S 10/10-12/5 10:00a-1:00p RR

Beginning Tennis CPEX307 $145
It's never too late to learn this “sport of a lifetime” taught by a certified tennis professional. Learn proper grip, basic strokes, movement, positioning and strategy necessary to begin playing this fun filled socially friendly game. Drills, targets, games and game-based situations are used to improve stroke development, control, consistency and tactics. Fee includes custom “Racquet Club” shirt, plus a high-quality, top brand-name racquet. Following one hour of instruction, students can stay for an additional hour of practice.
Note: Tennis classes will be held at All American Park at 1651 South Buffalo Drive. (6 hours)
CALL# DAY DATE TIME LOCATION RM
89013 W 9/16-10/21 6:00p-7:00p AAP
87452 W 11/1-11/12 6:00p-7:00p AAP

Intermediate Tennis CPEX306 $145
Take your game to the next level. Review strokes, amplify your skills and create the regular consistency necessary to move up the ratings ladder. Learn specialty shots likepower groundstroke, volleys, spin serves, overheads, approaches, lobs and drop shots. Advanced singles and doubles playing strategies prepare you to win more and have more fun. Fee includes unlimited ball machine use for one month and a custom “Racquet Club” shirt. After an hour of instruction, students can play for another hour. (6 hours)
CALL# DAY DATE TIME LOCATION RM
84296 W 9/16-10/21 7:00p-8:00p AAP

Open Water Scuba Diving CPEX311 $185
This SSI Open Water class is an entry-level class on the basic techniques of SCUBA diving. All SCUBA equipment is provided other than: mask, snorkel, fins, boots and gloves. Each session consists of classroom and pool hours. There will be two outings to Lake Mead and a written test. Multi-media kit is available at Desert Divers Supply prior to start date for course preparation for approximately $100. Must be age 12 or older. Instructor: Carol at Desert Divers. (34 hours)
CALL# DAY DATE TIME LOCATION RM
87396 F 9/18 6:00p-8:00p DD
Sa Su 9/19-9/20 9:00a-5:00p DD
Sa Su 9/26-9/27 9:00a-5:00p LM
88969 F 10/2 6:00p-8:00p DD
Sa Su 10/3-10/4 9:00a-5:00p DD
Sa Su 10/10-10/11 9:00a-5:00p LM

Fly Fishing New CPEX330 $60
Learn to fly fish in the desert? You bet! Fly fishing has been described as a form of stress management, a hobby, an art form, a method of relaxation and exercise, a religious experience and a disease. Easy to learn, fly fishing has no boundaries and everyone can enjoy its benefits. Anyone who loves the outdoors is a great candidate. This one-day workshop discusses what fly fishing is and how it differs from fishing in general. We will cover equipment, knots, entomology (basic bugs), fishing strategies and a discussion of nearby fishing opportunities. We will then have a casting clinic followed by fishing at Lake Las Vegas. You will learn to read a water, pick a fly, tie a knot and cast a line. Bring a lunch and join us. Equipment included. Materials fee payable at class of $39 for fishing permit, handouts and equipment use.
CALL# DAY DATE TIME LOCATION RM
87388 Sa 9/26 9:00a-3:00p LLV

REGISTRATION INFORMATION ON PAGES 28-31
Beginning Furniture & Cabinet Making  CINT300  $220
This course will introduce you to the various stages of construction of furniture, cabinets and wood products. It will provide you with the basic knowledge and skills necessary to design, construct and finish wood products. You should expect to complete one or more pieces of furniture of your choice (coffee table, night stand, chest, etc.), by the end of class. Materials will be discussed at class and will be the student’s responsibility. Instructor: Scott Hovland. (60 hours)

CALL#  DAY  DATE  TIME  LOCATION  RM
84260  Tu  9/8-12/15  5:30p-9:30p  CHS 505
To enroll in this class, you must call 651-4920.

Advanced Furniture & Cabinet Making  CINT301  $220
This course will provide you with an in-depth knowledge of the construction of furniture, cabinets and wood products. Upon completion of this class you will have advanced knowledge and skills necessary to design, construct and finish wood products. Materials will be discussed at class and will be the student’s responsibility. Prerequisite: completion of Beginning Furniture & Cabinet Making. Instructor: Scott Hovland. (60 hours)

CALL#  DAY  DATE  TIME  LOCATION  RM
88944  Th  9/3-12/17  5:30p-9:30p  CHS 505
No class 11/26
To enroll in this class, you must call 651-4920.

Oil Painting for Pleasure  CART112  $124
Join the fun and learn how to oil paint. Learn the basics of application and the mixing of colors in addition to learning many helpful economical hints. Inability to draw will not hinder you in this class. It is designed for beginners, intermediate and advanced students. Call instructor for basic supplies and size limitations of canvases: 361-7873. Course will be in six 2 1/2-hour sessions and one 4-hour workshop on Saturday. Date of workshop to be discussed in class. Instructor: Elizabeth Freeman. (15 hours)

CALL#  DAY  DATE  TIME  LOCATION  RM
88960  M  9/14-10/19  6:30p-9:00p  SW a102
88961  Th  9/17-10/22  6:30p-9:00p  SW a102
88962  M  10/26-12/7  6:30p-9:00p  SW a102
No class 11/30
88963  Th  10/22-12/10  6:30p-9:00p  SW a102
No class 10/29 & 11/28

Creative Floral Design  CART630  $99
We are going to have an exciting and unique floral arrangement class. You will learn how to enhance your surroundings with lovely floral arrangements utilizing silk and/or dried flowers that you bring to class in any type of container you choose to bring. You can also bring inanimate objects to use in your arrangements. You will need one wire or bolt cutter, one six pack of floral foam and one large pack of gray moss. You should be able to take home three to four arrangements from this class. Instructor: Judy Orban. (12 hours)

CALL#  DAY  DATE  TIME  LOCATION  RM
87646  Tu  9/29-11/3  6:30p-8:30p  SUM 117

Pottery  CART175  $175
Learn how to make beautiful pottery using a ceramic’s wheel in a studio setting with master artist Amy Kline. Amy’s class demonstrations are geared for beginning and more experienced potters alike. In addition to instruction time in class, you will have unlimited access for open studio time, which is included in the course fee. Tools will be $14.47 and you should expect to spend approximately $40 for materials. Both fees are payable to instructor in class. Students from age 10 and up are welcome. Instructor: Amy Kline. (18 hours)

CALL#  DAY  DATE  TIME  LOCATION  RM
88964  M  10/19-11/23  6:00p-9:00p  PW
88008  Tu  10/20-11/24  10:00a-1:00p  PW
85824  Th  10/22-12/3  6:00p-9:00p  PW

Hooked on Crochet  CART117  $62
In this engaging workshop you will learn how to hold the crochet hook and yarn properly. Once you master the basics, learning to crochet takes practice and some patience but well worth the effort! With just six main stitches all crochet patterns are designed around various combinations of those 6 stitches. Soon you will turn a budding interest into a rewarding hobby with beautiful, wearable results. Materials fee of $15 payable to the instructor at first class (supplies will be provided by the instructor). Instructor: Loshinni Moodley-Yiskis. (8 hours)

CALL#  DAY  DATE  TIME  LOCATION  RM
88022  Sa  11/2-12/10  7:00p-9:00p  SUM 117
No class 11/26

Refer to page 32 for class locations and codes.
ARTS & CRAFTS, continued

Beaded Jewelry CART130 $55
Learn how to make beautiful jewelry for yourself or for gift giving. This class is for beginners who will learn how to make jewelry using basic stringing techniques. You will make several different jewelry projects in class including necklaces, bracelets and earrings. Tools needed will be provided for in-class use. Materials fee of $40 payable to instructor at first class. Instructor: Paula Darnell. (6 hours)

Watercolor CART421 $92
Watercolor is an opulent and rewarding medium. It is rumored to be difficult. Not so! Paint with Patrick and you will have fun exploring this wonderful medium. For the first class you will need to bring a 1” synthetic watercolor brush, a number 8 and number 4 round brushes. No oil brushes. Bring a wide-mouth water container, paper towels (or equally absorbent towels), a roll of ½” or ¼” masking tape. If you have additional watercolor materials, please bring them to class. For the first class the instructor will provide other materials and give guidelines for future classes. Expect to spend $25 for supplies. A $5 materials fee is payable to the instructor in first class. Instructor: Patrick Lynch. (24 hours)

Introduction to Acrylic Painting CARTS60 $92
Acrylics is a rich medium and you will discover its charm as you learn about drawing, design, color and composition. You will finish at least one painting, likely more, suitable for hanging. Above all you will have fun and enjoy the wonderful experience of working in the medium of acrylic paint. Materials to be discussed in class and the instructor will provide the necessary tools to begin. The average price for materials will be in the $25 to $35 range. Instructor: Patrick Lynch. (24 hours)

Let’s Roll-The Art of Paper Quilling CART651 $62
You’ve seen paper quilling on many of those beautiful and expensive greeting cards and invitations that are in all the high end stores. Now you can learn this ancient art of paper quilling in a fun and interactive workshop. Aspiring quillers will learn how to create simple paper rolls and scrolls and assemble them using pattern guides or random designs. This craft can be used in many imaginative and creative ways; gift tags, magnets, stationery, jewelry, bookmarks, ornaments, greeting cards, invitations and more! The holidays are just around the corner so come join us and create something uniquely personal to keep for yourself or give as a gift to someone special! $15 materials fee payable to instructor at first class. Additional materials to be discussed. Instructor: Loshini Moodley. (8 hours)

Beginning Stained Glass CART228 $90
Create beautiful stained glass artwork. Learn how to cut and grind glass, wrap copper foil and lead, and solder your project when completed. At the completion of class, you will have made three projects. Each student will make a foil method sun catcher and a small 12x15 inch foil method panel from a selection of patterns. No tools needed for the class and a supply list total between $25 and $40 will be given the first week of class. Instructor: Lee Foster. (15 hours)

Digital Photography I CPHO301 $216
Learn how your digital camera works, photography techniques and basic specifications. Technical topics will be discussed in layman’s terms. Class will cover exposure, camera settings, basic composition, e-mailing your photos, and image editing software. Instructor-led field trips will be made to local scenic areas to provide hands-on experience and to help master camera controls. Field trips and student/teacher feedback will be an integral part of the experience. Please bring to class your digital camera, camera manual and a 128 MB (or greater) USB flash drive. A materials fee of $20 is payable to the instructor at the first class. Prerequisite: basic computer skills. Instructor: Wes VanDinter. (36 hours)

Stained Glass Beginning CART228 $69
Create beautiful stained glass artwork. Learn how to cut and grind glass, wrap copper foil and lead, and solder your project when completed. At the completion of class, you will have made three projects. Each student will make a foil method sun catcher and a small 12x15 inch foil method panel from a selection of patterns. No tools needed for the class and a supply list total between $25 and $40 will be given the first week of class. Instructor: Lee Foster. (15 hours)

Silver Jewelry CART613 $89
This class will teach you the techniques for jewelry design using art clay silver. You will learn how to: make a pendant using stamps or texture sheets; use a syringe to form earring designs with cork clay; set a glass cabochon into a pendant; form a simple shank ring; set stones into the clay; apply ACS overlay paste on a porcelain cab and create a setting for the cab; attach findings to a necklace; and design a beaded necklace using a beading board. A materials fee of $200 is payable to the instructor at class. Approved for one PDE credit. Instructor: Kristi Watson. (15 hours)
CALL 651-5790 TO REGISTER FOR CLASSES

NON-CREDIT COURSES FALL 2009

PERSONAL ENRICHMENT

CULINARY

Personal Chef Certification CCUL182 $495
This exiting program will teach you the basics of what you need in order to turn your passion into a thriving business. This course will help build your knowledge and insight into this new and exciting branch of the food industry. You will learn menu planning, pricing and lay out as well as some great recipes to add to your repertoire. You will receive 15 hours of hands-on instruction. Upon completion of the three-day workshop you will receive a certificate of completion as a personal chef. It is mandatory to attend all three days of this program. Instructor: Chef Darnell Harness. (15 hours)
CALL DAY DATE TIME LOCATION RM
87448 Th 10/3-10/17 10:00a-3:00p CCS

Four Course Meals CCUL270 $99
You will learn the basics of preparing a four course meal including an appetizer, salad, entree and dessert. Learn to cook like the pros! Get ready to send out invitations to your next dinner party. Instructor: Chef Ryan Tobler. (3 hours)
CALL DAY DATE TIME LOCATION RM
84298 Tu 12/8 6:00p-9:00p CCS

Oktoberfest! CCUL271 $99
Come and celebrate the fall season with this traditional party fare. Course instruction will feature German celebration items that ring in the holiday season with gusto! Instructor: Chef Darnell Harness. (3 hours)
CALL DAY DATE TIME LOCATION RM
84299 F 10/2 6:00p-9:00p CCS

Tailgate Party! CCUL272 $99
What started out as a few sandwiches and a couple beers before the game, has evolved into a great American sports tradition. A group of friends can drive to any other setting, park their cars and pull down the tailgates-get out the grills and prepare a feast. HOWEVER our “tailgate” party can be done at home or outdoors. Get ready for the game and be the big winner with a menu that can’t be beat! Wear your favorite team jersey and enjoy the fun with our chefs. Space is limited so sign up FAST. Instructor: Chef Darnell Harness. (3 hours)
CALL DAY DATE TIME LOCATION RM
84300 F 10/9 6:00p-9:00p CCS

Cooking With Beer CCUL273 $99
Beer has been around for more than 800 years and was once considered a food staple. You will learn how to prepare hearty, savory dishes made with beer. You will learn to use beer as a versatile ingredient to add a subtle bittersweet taste to your dishes and you will learn how to use beer to tenderize your meats. From lagers to ales, to porters and stouts, beer brings out the flavors that will make your dishes delicious. Cheers! Instructor: Chef Darnell Harness and Michael Buford. (3 hours)
CALL DAY DATE TIME LOCATION RM
89693 F 10/23 6:00p-9:00p CCS

Southern Comfort CCUL274 $99
Let’s venture into the deep South with a class that is sure to please the senses and tempt the palate! Course includes drinks and dishes of the traditional deep South. Instructor: Chef Darnell Harness. (3 hours)
CALL DAY DATE TIME LOCATION RM
84301 W 11/11 6:00p-9:00p CCS

Holiday Cocktails & Appetizers CCUL505 $99
Need to spice up your Friday night? Get some friends together and join Creative Cooking School for a fun evening of socializing with fellow Las Vegas home chefs. Enjoy learning to create holiday gourmet appetizers and drinks that will wow your friends and family at your next party. Instructor: Chef Darnell Harness. (3 hours)
CALL DAY DATE TIME LOCATION RM
85032 F 11/20 6:00p-9:00p CCS

Wine Sense CCUL300 $99
Taste the wines of North America, France, Spain, Italy, Germany, Austria and Portugal. Join us for a one-of-a-kind course on wines which will expose you to wine procedures and periodicals and show you how to find the best wines. Learn how to determine wines by sight, smell and taste. Must be 21 years of age. Instructor: Fritz Reese. (10 hours)
CALL DAY DATE TIME LOCATION RM
84269 Th 9/24-10/22 6:30p-8:30p SUM 118

REGISTER EARLY TO GUARANTEE SEATING

Find out what’s happening at Continuing Education! Visit our website at: www.csn.edu click “Workforce & Economic Development” on the drop-down select menu

Courses are subject to CANCELLATION based upon enrollment.
American Social Dance | CDAN118 | $95
Stay fit and meet some new friends while learning the American social dances like the fox trot, waltz and swing. Learn to execute basic moves to enable you to feel comfortable in any crowd. Share this experience with your partner or meet a new one at class. Learning American social dances with a partner encourages teamwork, builds self-esteem, allows for self-expression and builds confidence on the dance floor. No prior experience is necessary, so come and have some fun with us! Couples and singles welcome. Students must be age 18 or older to enroll. Instructor: Richard Mondio. (4 hours)
CALL# DAY DATE TIME LOCATION RM
88945 Th 10/1-10/22 6:00p-7:00p SUM TBA

Latin Social Dance | CDAN221 | $95
Come and join Richard Mondio, Latin Dance Champion, as he shows you his personal techniques to learn the merengue, cha cha, rumba, mambo, samba and salsa! Build your confidence on the dance while moving to the rhythms of Latin music. Bring your partner or meet a new one! Singles and couples welcome. Partner not required. Students must be age 18 or older. Instructor: Richard Mondio. (4 hours)
CALL# DAY DATE TIME LOCATION RM
88955 Th 10/1-10/22 7:00p-8:00p SUM TBA

Salsa | CDAN125 | $95
Come and get acquainted with the flavor of the Latin culture in this energetic class. Build confidence, meet new friends and enjoy exercise as you learn the basic salsa moves. This class is for both beginners who want to learn, and more experienced dancers who want to improve and practice. A partner is not required but advised. Students must be age 18 or older to enroll. Instructor: Richard Mondio. (4 hours)
CALL# DAY DATE TIME LOCATION RM
88968 Su 10/1-10/22 8:00p-9:00p SUM TBA

Argentine Tango | CDAN320 | $95
Beginners and those with some knowledge of the tango will enjoy this fast-paced, fun-filled class. You will be introduced to different patterns, learn how to break steps down for easy learning and how to lead or follow. No prior experience is necessary. You only need to be willing to learn and to practice! Singles and couples welcome. Students must be age 18 or older to enroll. Instructor: Richard Mondio. (4 hours)
CALL# DAY DATE TIME LOCATION RM
88946 Th 10/1-10/22 9:00p-10:00p SUM TBA

Holiday Party Dancing | CDAN107 | $75
Tired of the same old clutch and sway? Learn to slow dance with style for holiday parties or any occasion! You'll be dancing to those slow tunes and looking great. COUPLES ONLY. Price is per person. Please do not wear sneakers or gym shoes. Instructor: Kim Sakren. (4 hours)
CALL# DAY DATE TIME LOCATION RM
88954 F 10/28-11/18 8:00p-9:00p TTD

Cha-Cha-Cha | CDAN236 | $75
Come and join this fun-filled dance class and learn the exciting cha-cha-cha! This is a party dance that is exciting, energetic and popular in a lot of music genres including Latin, country, funk and hip-hop. This class will focus on a casuial/social style of cha cha, including steps and partner techniques. Singles and couples welcome; price per person. Instructor: Kim Sakran. (4 hours)
CALL# DAY DATE TIME LOCATION RM
83529 F 9/11-10/2 7:00p-8:00p TTD

FINANCIAL

Step by Step Debt Elimination | CFIN105 | $79
Learn how to ELIMINATE ALL of your debt in five to eight years, including your home mortgage, using your current income. Learn how much debt costs you, how to get out and stay out. Learn to operate 100 percent on cash. Bring a calculator and your monthly payment statements. Leave with your own confidential debt elimination plan. We use John Cummuta’s internationally acclaimed “Transforming Debt into Wealth” seminar. Couples with the same debt may attend at the cost of a single fee. Separate debt require two registrations. Manual included in fee. Private consultations are available. Fees vary. Instructor: James Leonhardt. (3 hours)
CALL# DAY DATE TIME LOCATION RM
87395 Tu 10/13 6:00p-9:00p HEN C229

Preparation for Divorce | CFIN430 | $49
The decisions you make during your divorce will affect the rest of your life. How do you know whether your divorce settlement will lead toward financial freedom or financial ruin? In these tough economic times, it is crucial that you get the right information so that you can make sound financial, not emotional, decisions. This course will show you how to avoid some of the most common financial mistakes people make during the divorce process and show you the sources of money that may be available to you as a result of your divorce. Instructor: Jacqueline Thornhill, CDFA CMFC. (2 hours)
CALL# DAY DATE TIME LOCATION RM
87394 Tu 10/13 6:30p-8:30p SUM 114

All Community and Personal Enrichment class fees are per person unless indicated otherwise.
FINANCIAL, continued

Introduction to Professional Stocktrading CFIN417 $155
The headquarters of one of the largest professional stock trading firms is located right here in Las Vegas. Bright Trading has joined with CSN to provide you with some great opportunities. The two generations of the Bright Family, along with other long-time traders will start with the basics of stock analysis to help the regular investor. They will continue to explain the intricacies of trading for a living. Bright Trading has hundreds of professional traders worldwide. This course is excellent for the average investor or the person who wants to begin a career in professional stock trading. Instructor: Don Bright. (16 hours)
CALL DAY DATE TIME LOCATION RM
86781 M, W 9/28-10/21 6:00p-8:00p BBT

The Secret of Beauty is in Your Pantry! CART650 $69
Making your own lotions, creams, moisturizer or even tanning products can be a great way to save money during these hard times, not to mention a safer, healthier solution for your skin. Concocting your own beauty products is also a way to contribute to saving the environment and personalized creams and lotions make fabulous gifts. It can be a rewarding hobby and a money-making venture too. Learn simple recipes and start on your way to having more beautiful and healthier skin from the comfort of your own home, specifically from your pantry! Expect to make four to five “recipes” in each class. A materials fee of $20 payable to instructor at first class. Please bring a 3-ring binder to class. Instructors: Lorinda Trinidad-Lohner. (16 hours)
CALL DAY DATE TIME LOCATION RM
89015 Sa 10/3-10/24 1:00p-5:00p SW B102

Tranquil Yoga for Stressed Adults—Plus Size Men & Women Encouraged to Enroll CPEX320 $110
Enjoy learning how to relax. Learn how to: boost your energy levels, balance your weight naturally, increase flexibility and strength, release tension created by stress and experience restful and peaceful sleep. Realizing the need for accepting her body in the present tense, Jordana Carroll empowers stressed adults to de-stress and stretch with ease with tranquil “gentle yoga”. Yes, many of us were once a size 5, 8 or size 10. In this class you will be honored without the prom queen judgment! Come and release the stress in your life with gentle yoga, meditation, visualization and soft music. Required text: A Simple Guide to Yoga, ISBN #0-88088-416-9, Karen Voorhees, author. Instructor: Jordana Carroll. (30 hours)
CALL DAY DATE TIME LOCATION RM
86280 Sa 10/10 10:00a-1:00p SUM 114
84304 Tu 12/1 5:00p-8:00p SUM 114
Stress Management: Relax! It’s Easy CHHP305 $59
Learn how to physically, mentally and emotionally relax at will. Learn how to induce a deep, natural sleep, control your own behavior and pain using positive thinking/imaging, mind control (self-hypnosis) and progressive relaxation. Wear comfortable clothing. A $10.00 materials fee payable to instructor in class. Instructor: Dr. Walter B. Hammond. (15 hours)
CALL DAY DATE TIME LOCATION RM
88971 M, Th 10/1-10/19 6:30p-9:00p SW A125
Self-Hypnosis CPSY501 $59
Learn the art of self-hypnosis to use it for changing your behavior, relaxing more both mentally and physically, to enhance better sleeping habits and to control pain. $10 materials fee payable to instructor in class. Instructor: Dr. Walter B. Hammond. (15 hours)
CALL DAY DATE TIME LOCATION RM
87397 M, Th 11/2-11/19 6:30p-9:00p SW A125
Herbology CART652 $52
Live a healthy lifestyle using herbs and essential oils. Learn the properties of herbs, and external preparations, the principles of administering herbs, herb identification, the main herbs to know and use for common ailments and the art of blending essential oils. Learn how to make your own skin care treatments, first aid kit, home aromatherapy room fragrances and more! A materials fee of $40 is payable to instructor in class. Instructor: Madelyn Oropeza. (3 hours)
CALL DAY DATE TIME LOCATION RM
85825 Tu 9/29-12/1 6:30p-9:30p SUM 106
## Slam Dunk Easy Gardening

**CHOM400** **$29**

Pick tasty and safe food from your garden every month of the year! Find out which fruit trees to grow and the veggies and herbs to plant that will also beautify your garden. Cool season vegetable plants and organic fertilizer are available for sale at class. Leslie Doyle’s books are *Growing Tomatoes in Las Vegas-In Terrible Dirt and Desert Heat* and *Slam Dunk Easy Desert Gardening* at class.

Instructor: Leslie Doyle, Master Gardener. (1.5 hours)

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## Discover How Fruit Trees Make Wonderful Landscape Plants

**CHOM401** **$29**

October is the right time to order bare-root fruit trees. If you choose the right varieties of fruit trees, they are almost care-free. Discover how fruit trees can enhance and beautify your landscape and provide you with fresh fruit from your own garden. Learn which varieties are proven winners in Southern Nevada and how to properly plant and care for them. Pick up techniques to increase fruit yields and maintain tree health throughout the year. You will be offered an exclusive opportunity to pre-order bare root fruit trees at a discounted price. Ordering these trees on the day of class will ensure you get proven winners at good prices. Also available for purchase will is Leslie Doyle’s gardening books: *Growing Tomatoes in Las Vegas-In Terrible Dirt and desert Heat* and *Slam Dunk Easy Desert Gardening*. Instructor: Leslie Doyle, Master Gardener. (1.5 hours)

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## CAN'T FAIL DECORATING SERIES

**CINT404** **$110**

Take all three sections of this unique program; save money and receive a certificate of completion at the end of the series. Instructor: Ada Strode. (7.5 hours)

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## Can't Fail Decorating—Part I

**Space Planning & Furniture Selection CINT401** **$45**

The first step toward achieving the perfect room plan is determining the space available. What is the room’s shape? What activities take place in the room and what is the focal point of the room? Before purchasing furniture pieces, it is necessary to answer all these questions and more. You will learn how to measure your room and determine the correct spacing of the conversation areas for dining areas, bedrooms, etc.

Instructor: Ada Strode. (2.5 hours)

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## Can't Fail Decorating—Part II

**Style & Color Selections CINT402** **$45**

The second step in decorating is choosing a style and color scheme for your room. Deciding how formal or informal you would like your home to be is first step. Is your taste simple with less or elegant with more? Who lives there and do you have children or pets? Do you like bright colors or more neutral tones? Let’s explore the answers to all these questions and zero in on the looks that suit your personality.

Instructor: Ada Strode. (2.5 hours)

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## Can't Fail Decorating—Part III

**Accessorizing CINT403** **$45**

So you’ve learned how to measure and arrange furniture on a floor plan. You know the basics of color and theory and a simple way to choose a style that is right for your home. It is now up to you to put the finishing touches of warmth and individuality that tell your friends this is “my special place!” Actually you can think of your accessories in the same way you use a belt or scarf to accentuate your wardrobe. Those finishing touches really make a big difference in the way a whole room is pulled together.

Instructor: Ada Strode. (2.5 hours)

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Remember to mark your calendar with class dates, time and location. **NO CONFIRMATION will be sent.**
Brat Prevention and Terrible Tweens and Teens CECE 290 $42
If you have ever thought “I don’t want my kids to be like that little terror down the street,” this class will help you keep your little ones (and not so little ones) from ruling the roost. Do you want to stop tantrums, manipulative crying and inconvenient interruptions? Even though your tween or teen can be delightful, times have changed and dealing with them in today’s environment can be difficult. Learn unique, positive and firm parenting techniques to regain control in your home. Understand teens’ power of withholding affection and communication for manipulation and, “everyone is doing it.” This is a program for all parents to attend whether biological or step. This class promises to be uplifting, energetic and most of all informative. Instructor: Shenandoah Merrick. (3 hours)

CALL 651-5790 TO REGISTER FOR CLASSES

Raising Chickens as Pets CVET315 $42
It is simple and fun to have chickens in your backyard. They need a place to sleep, a tiny area to roam around in and beside some “scratch” they can eat anything your six-year old would eat! Chickens are very sweet creatures and they will supply you with fresh eggs without a rooster. Learn how easy (and quiet) it is and supplement your diet with fresh eggs…or chicken! Instructor: Shenandoah Merrick. (3 hours)

Refer to page 32 for class locations and codes.
**LANGUAGE, continued**

**Beginning French**  CFRE300  $110
Whether business, pleasure or study, traveling to many countries requires a basic knowledge of French. This beginning course will introduce you to basic syntax, useful vocabulary and valuable cultural information. A $20 materials fee is payable to instructor at class. Instructor: Anne-Marie Lindstrom. (17.5 hours)

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**Basic Spanish**  CSPA304  $125
This course will provide you with a basic knowledge of the Spanish language to better aid your communication skills. Study will include basic phonology, the alphabet, basic phrases, foods and simple conversation. Textbook included in course fee. $25 materials fee paid to instructor at first class. Instructor: Gilbert Gamboa. (20 hours)

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**Beginning Conversational Italian**  CITA130  $110
Learn to speak conversational Italian in this class taught by native speaker Lucia Colazio. Sentence structure and grammar will be explored as well as greetings, useful phrases, numbers, and conjugation of simple verbs and study of the Italian culture. This course will encourage you to speak Italian without inhibitions and fear of failure. This class will encourage you to visit Italy to try out your new language skills! $5 materials fee payable to instructor at first class. Instructor: Lucia Colazio. (12 hours)

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**MOTORCYCLE**

**Motorcycle Rider Course**  CDRV305  $100
Are you a new or returning rider? Then this is the course for you. During this course, you'll learn basic fundamentals and develop your capabilities to become a safer and more responsible motorcyclist. You'll learn both the physical and mental skills for operating a motorcycle. You'll learn how to manage risk and how to develop a good mental riding strategy. You'll also learn how to effectively brake, swerve and corner. The Nevada Department of Motor Vehicles waives testing for successful graduates of this course. You must be at least 15½ years of age, be a licensed (valid) driver or have proof you have completed a driver education class. You must also have your own helmet and be able to ride a bicycle. Motorcycles are provided by local dealers. ATTENDANCE AT ALL SESSIONS IS MANDATORY. You will receive a confirmation schedule and waiver form approximately one week prior to the start of class. After successfully completing the course, you will receive a card to take to Nevada DMV to get your class M license endorsement. IF YOU ARE LATE, MISS A CLASS OR DO NOT ATTEND, YOUR CLASS FEE IS FORFEITED. THE FOLLOWING CLOTHING IS REQUIRED:

- DOT approved motorcycle helmet
- Eye protection: (to be discussed at first class)
- Gloves with fingers
- Long sleeved shirt or jacket
- Over the ankle footwear (boots-no high heels)
- Long pants (jeans or similar fabric)

Students must be in good physical condition and have basic command of the English language. Students MUST PASS a written knowledge exam and skills evaluation to receive course completion card.

**Schedule of 3 Consecutive Day Classes:**

- **1st day** 5:30p-9:00p Range/Class
- **2nd day** 7:30a-6:00p Range/Class
- **3rd day** 7:30a-5:00p Range/Class

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NON-CREDIT COURSES
PERSONAL ENRICHMENT
FALL 2009

MOTORCYCLE, continued

11/3-11/5 Tu, W, Th Call #88979
11/6-11/8 F, Sa, Su Call #84278
11/13-11/15 F, Sa, Su Call #88012
11/16-11/18 M, Tu, W Call #88279
11/18-11/20 W, Th, F Call #88013
11/20-11/22 F, Sa, Su Call #88980
11/27-11/29 F, Sa, Ssu Call #89981
12/1-12/3 T, W, Th Call #83779
12/4-12/6 F, Sa, Su Call #87419
12/11-12/13 F, Sa, Su Call #88982
12/14-12/16 M, Tu, W Call #88983
12/16-12/18 W, Th, F Call #88984
12/18-12/20 F, Sa, Su Call #88985
12/20-12/22 F, Sa, Ssu Call #88986
Cheyenne Module #3
9/4-9/6 F, Sa, Su Call #87404
9/11-9/13 F, Sa, Su Call #85829
9/18-9/20 F, Sa, Su Call #88974
10/2-10/4 F, Sa, Su Call #84691
10/9-10/11 F, Sa, Su Call #87406
10/16-10/18 F, Sa, Su Call #88441
10/30-11/1 F, Sa, Su Call #86030
11/6-11/8 F, Sa, Su Call #87407
11/13-11/15 F, Sa, Su Call #87411
11/20-11/22 F, Sa, Su Call #87412
12/4-12/6 F, Sa, Su Call #87413
12/11-12/13 F, Sa, Su Call #87414
12/18-12/20 F, Sa, Su Call #83443
Henderson B118
9/4-9/6 F, Sa, Su Call #88975
9/11-9/13 M, Tu, W Call #86530
9/16-9/18 W, Th, F Call #84276
9/18-9/20 F, Sa, Su Call #88976
9/25-9/27 F, Sa, Su Call #88977
9/29-10/1 Tu, W, Th Call #87408
10/2-10/4 F, Sa, Su Call #88442
10/9-10/11 F, Sa, Su Call #84277
10/12-10/14 M, Tu, W Call #87415
10/14-10/16 W, Th, F Call #86782
10/23-10/25 F, Sa, Su Call #87416
10/27-10/29 Tu, W, Th Call #87191
10/30-11/1 F, Sa, Su Call #87418
11/6-11/8 F, Sa, Su Call #84529
11/9-11/11 M, Tu, W Call #87746
11/11-11/13 W, Th, F Call #84279
11/13-11/15 F, Sa, Su Call #88987
11/23-11/25 M, Tu, W Call #86096
11/27-11/29 F, Sa, Su Call #87796
12/4-12/6 F, Sa, Su Call #88988
12/7-12/9 M, Tu, W Call #88014
12/9-12/11 W, Th, F Call #88989
12/11-12/13 F, Sa, Su Call #88990
12/15-12/17 Tu, W, Th Call #88991
12/21-12/23 M, Tu, W Call #84693
West Charleston MODIII

 Experienced Rider Course & License Waiver CDRV301 $60
If you are an experienced motorcyclist, this is the course for you. It will include many skill building exercises and in depth discussions of strategies and issues of riding in traffic. If its time for a tune up of skills, take this valuable course. Have you been riding motorcycles for a while, but you have no motorcycle driver's license? Do you already have good skills and can ride with good to excellent basic proficiency? Consider enrolling in this class. There is a preliminary qualifying skill check at the beginning of the course. This course will put you through skill building exercises and discuss motorcycling, particularly while operating in traffic. You will take written and riding tests at the end of the course. Nevada DMV will accept this course as a license testing waiver, so you can obtain your motorcycle endorsement and ride legally! Prerequisites: provide your own, fully insured street legal motorcycle; provide all required riding gear. Must have (valid) driver’s license. Special Note: This course is not intended to teach you basic riding skills. You must already have good basic proficiency. Students lacking basic skills will be identified early in the course and dismissed, without refund. If you’re not sure, consider registering in the basic Motorcycle Rider Course. See Motorcycle Rider Course for description of equipment and clothing requirements for this class.

CALL# DAY DATE TIME LOCATION RM
87400 Sa 9/12 7:30a-4:00p WCH Range
88010 Su 9/13 7:30a-4:00p WCH Range
88973 Sa 10/17 7:30a-4:00p WCH Range
84273 Su 10/18 7:30a-4:00p WCH Range
87400 Sa 12/19 7:30a-4:00p WCH Range
84273 Su 12/20 7:30a-4:00p WCH Range
88010 Su 12/21 7:30a-4:00p WCH Range
87400 Sa 12/22 7:30a-4:00p WCH Range
87400 Sa 12/23 7:30a-4:00p WCH Range

Find out what’s happening at Continuing Education! Visit our website at: www.csn.edu

CALL 651-5790 TO REGISTER FOR CLASSES

Courses are subject to CANCELLATION based upon enrollment.
MUSIC

Beginning Guitar CMUS205 $75
In just six weeks you can be playing guitar. This basic course covers several easy chords and allows you to accompany yourself on a wide variety of simple songs. You provide the guitar. Class size is limited, so reserve your spot early.

Materials required are a pad and pencil and the textbook; *Fun With the Guitar and Modern Day Guitar Method Grade 1*, Author Mel Bay (can be purchased at Bonnie's Music Shop-732-0777 east side of town or Desert Music-363-3333 west side of town). Attending the first class is a must. Instructor: Chuck Collinsworth. (12 hours)

CALL# DAY DATE TIME LOCATION RM
85896 W 9/23-10/28 7:00p-9:00p SW 125
87385 W 11/4-12/16 7:00p-9:00p SW 125

Beginning Blues Guitar CMUS207 $75
Learn basic blues chords and patterns in this six week course. This class is designed to have you playing blues riffs in no time while having fun learning. No prerequisites. This is a popular area and classes will be kept small to insure individual attention. Register early. Bring your own guitar. Attending the first class is a must. Instructor: Chuck Collinsworth. (12 hours)

CALL# DAY DATE TIME LOCATION RM
84259 Tu 11/3-12/8 7:00p-9:00p SW 125

SELF DEVELOPMENT

Women’s Car Care Clinic CSPE101 $49
If you are the person responsible for the care and maintenance of your car, here is the class you have been waiting for! Through both classroom instruction and discussion along with lab demonstrations, many of the “mysteries” and sometimes confusing advice and terms involved with the automotive service field will be dispelled. Increase your confidence level by learning the basic knowledge needed to properly monitor crucial maintenance requirements. This course will save you some headaches and possibly some money too! Instructor: Tom Finneran. (4 hours)

CALL# DAY DATE TIME LOCATION RM
88998 Sa 10/17 8:00a-12:00p CHE 1255

Advanced Power Learning Strategies CPSY128 $49
As taught at NASA Headquarters in Washington, D.C., the Advanced Powers Learning Strategies course hits the nail on the head by immediately addressing the root cause of confusion, boredom, sleepiness, lack of focus and deficit memory. In addition, the class offers techniques on how to read with college level comprehension, as well as how to quickly capture need-to-know information from books and documents. Find out what stops you from reaching your maximum learning potential, discover the secret of mastering any skill and gain an understanding of how fast and accurately your mind is capable of processing information. Don Woodruff is the director of the Professional Vocabulary Institute and author of *The Kangaroo Method: Shortcut to Accelerated Learning and Master the 40 Words Successful People Use*. Materials fee of $20 payable to instructor in class for audio CD. Instructor: Don Woodruff. (3.25 hours)

CALL# DAY DATE TIME LOCATION RM
87382 Sa 9/19 9:00a-12:15p SW A117

Genius Course On-Line CPSY303 $205
In the national bestseller *How to Think Like Leonardo da Vinci*, author Michael J. Gelb says, “The happiest people in the world ask, ‘What if I could find some way to get paid for doing what I love?’” What if you were given an opportunity to do what you really love? Now, it’s possible. The award-winning *Genius Course Online* shows you how to discover your unique talents. In 13 weeks you will learn how to tap into and express your genius. It’s easy and FUN! Upon registering (preferably by phone at 651-5790), please request website to begin course. Students need to start prior September 18th.

Instructor: Philip Johncock, M.A.

CALL# DAY DATE TIME LOCATION RM
88952 M-Su 9/21-11/20 Any Time Internet
The Joy of Assertive Communication and Negotiation  
CCOM302  $39
Learn the delight of communicating and negotiating with grace and without anxiety. This is a practical seminar for communicating powerfully and effectively to achieve win-win results in business and personal relationships. In this course you will learn how to: increase your powers of persuasion and influence; win over people to your ideas; express yourself clearly, explain your ideas convincingly and motivate others to believe in you; negotiate for mutual satisfaction; enrich your life by minimizing arguments, confrontations and frustrations; deal successfully with day to day situations in your job, business and profession; and learn iterative solutions to difficult problems. Learn to make your dreams a reality. Instructor: Dr. Sinclair Rimmon. (2 hours)

CALL 651-5790 TO REGISTER FOR CLASSES

CALL 85820 Su 11/8 1:00p-3:00p WCH 201

Master the 40 Words Successful People Use  
CCOM304  $49
It's true...people judge you by the words you use. This three-hour workshop is intended for individuals who want to instantly achieve a more impressive vocabulary. The 40 words were selected from a list of 1,200 words commonly used by journalists and are among the top words in commercial vocabulary programs. Using accelerated word-infusion techniques, participants work in teams to use each of the 40 words spoken and written in sentences that relate to their own lives. You will leave with a more refined vocabulary, an understanding of how college-level words are formed and a CS that will help you retain what you have learned. A $20 materials fee is payable to the instructor at class. Instructor: Don Woodruff. (3 hours)

CALL 87390 Th 9/17 6:30p-9:30p SW 111

Seniors — Enjoy Educational Tours

Join CSN and Collette Vacations for more unique and fascinating educational tours for 2010. All tours have been created specifically for students aged 55+. Come and meet Carl Crews of Collette Vacations on October 14th, at 10:00a, at the CSN Summerlin High Tech Center, Room #106, for a presentation on the educational tours being offered this semester by CSN and Collette Vacations. Please call 651-4059 and leave your name and phone number to confirm your attendance. We hope to see you then.

Splendors of the Nile
Travel Date: January 13, 2010 12-Day Tour
Step back in time and explore thousands of years of history, legend and lore as you view the splendors and timeless wonders of Egypt. Visit the incomparable sites of the pharaohs-Memphis and Sakkara, the pyramids of Giza, Luxor and the Karnak temples and tombs on the West Bank of ancient Thebes. Cruise along the magnificent Nile River, passing colonnaded temples of Edfu and Kom Ombo situated at the crossroads of ancient caravan routes. You will return home with a new understanding of this fabulous, mystical land.

Shades of Ireland
Travel Date: March 21, 2010 10-Day Tour
The Emerald Isle is a land of green hills, warm people, stately castles and rollicking good fun! You will visit Dublin, Waterford, Killarney and Limerick. Kiss the Blarney Stone, spend a day with a traditional Irish family during a visit to the Molanna Dairy Farm and spend the night on the grounds of an Irish castle. Visit Tullamore Dew Heritage Centre where you will learn how Irish Whisky is made—and of course enjoy a tasting! This all encompassing tour will introduce you to Ireland’s natural beauty, turbulent history and hospitable culture.

PLEASE NOTE: For brochures and complete itineraries on any of our tours, please call 651-4059. Leave your name, mailing address and indicate which brochures you would like mailed to you. If you are considering a tour to a destination other than those listed, call us and let us know your interests!
Memoir Writing CENG407S $65
Tell your story. Writing memoirs is easier than you think and it is a lasting way to leave a special legacy for your family and their descendants. What a wonderful gift for your children and your grandchildren. This course will set you on the road to creating your own special work. Some of the very best memoirs were written by people who do not consider themselves “real” writers. Here is your chance to leave a vivid portrait of your personal trip down memory lane. Instructor: Robert Cawley. (12 hours)

CALL# DAY DATE TIME LOCATION RM
87391 F 11/6-12/4 9:00a-12:00p SUM 119

Introduction to Computers CCIT500S $72
If you have fears about being a first time computer user, relax! You are just a mouse click away from computer literacy. In this hands-on basic course, you will learn about the parts of a personal computer (hardware) and how information (data) is organized, stored and retrieved. The Windows operating system and a variety of program applications and accessories (software) will be covered, including an introduction to basic word processing. Bring a 128 MB (or greater) flash drive. (1.2 CEU). Instructor: Carlos Pavon. (12 hours)

CALL# DAY DATE TIME LOCATION RM
84029 Sa 11/7-12/5 9:00a-12:00p SUM 102

Exploring the Internet CCIT507S $72
The Internet is unparalleled for accessing information, shopping and communicating worldwide. Discover its full potential using a browser and search engine. Reduce security risks with free security updates, firewalls, anti-spyware and anti-virus software. Create a free Web E-mail account with strong spam blocking capabilities...all in the classroom. (1.2 CEU). Instructor: Carlos Pavon. (12 hours)

CALL# DAY DATE TIME LOCATION RM
88995 M, W 10/19-12/2 6:00p-9:00p SUM 111

GED Preparation CSSK201 $125
This intensive, fast paced course is designed to prepare students to successfully pass the GED test. Information covered will include: reading, math, writing, test taking skills and tips, and information about GED registration. Textbook is included in the fee. Bring a Casio fx-260 solar calculator to class. Books must be picked up in class. There are no refunds for texts not purchased in class! $5 materials fee payable to instructor in class. Instructor: Lorraine Boyd. (36 hours)

CALL# DAY DATE TIME LOCATION RM
85819 M, W 9/21-10/28 6:00p-9:00p SW A103
87389 Tu, Th 9/22-10/29 6:00p-9:00p SW A103
89279 M, W 10/19-12/2 6:00p-9:00p SW A102
No class 11/25
88951 Tu, Th 10/20-12/1 6:00p-9:00p SW A103
No class 11/26

GED en Español CSSK203 $125
Es un curso intesivo y rápido para preparar a los estudiantes para la prueba de GED. Después de este curso los estudiantes mejorará su nivel de matemáticas, lectura y escritura. El libro está incluido en el costo de la clase. Traiga una calculadora solar marca Casio fx-260 a clase. Instructor: Ruth Mantilla. (36 hours)

CALL# DAY DATE TIME LOCATION RM
84266 M, W 10/5-11/16  6:00p-9:00p SW B102
84297 T, Th 11/3-12/15 6:00p-9:00p SW A102

Nevada High School Proficiency Exam Preparation: Math CSSK202 $52
A review of math; including but not limited to, fractions, decimals, percentages, ratios, proportions probability/statistics, algebra intro, and geometry, with emphasis on word problem interpretation and solution. Course is open to all high school students age 16 and up. Proficiency test date is in November. You must 16 years old or older to take the exam. Instructor: Robert Giffen. (6 hours)

CALL# DAY DATE TIME LOCATION RM
85849 Sa 11/7-11/14 9:00a-12:00p SUM 117

REGISTER EARLY TO GUARANTEE SEATING
Voice-Over Techniques: Commercials, Animations and Narration

CTHE110 $175

This workshop emphasizes skills, techniques and tools needed for voicing commercials, animation, narration and story telling. The American broadcast standard of speech, diction, pronunciation and character styling is taught. You will learn microphone techniques, script marking, cold readings, breathing, carriage, studio etiquette and marking one’s talent. A recording session and certificate complete the course. Betty Lougaris brings to the classroom many years of professional experience as a Voice Actor/Narrator, Animation Voice-Actor, director and writer. A $30 studio materials fee is payable to the instructor at first class. You may contact the instructor with questions at blougaris@mediaguilds.com or (702) 321-7291. Instructor: Betty Lougaris. (20 hours)

CALL# DAY DATE TIME LOCATION RM
87399 Tu, Th 10/1-10/27 7:00p-9:30p SUM 112

Beginning Acting for TV and Film

CTHE101 $175

Learn about acting for TV and the business side of the industry. You will study acting styles for various scripts that may be used, from period costume scripts to modern drama or comedy. Learn how to break down scripts to find the subtext that will help you interpret the script more convincingly. A camera will be used in class while students learn to act through the use of scripts, improvisation, memory recall and specialized exercises. Learn how to present yourself with the correct resume and photos as well as finding an agent and locating casting notices for both union and non-union work. $25 materials fee payable to instructor. You may call instructor at 321-7291 or blougaris@mediaguilds.com. Instructor: Betty Lougaris. (15 hours)

CALL# DAY DATE TIME LOCATION RM
85818 Sa 9/19-10/24 10:00a-12:30p SUM 118

Self Publishing for the Clueless

CENG415 $49

Got an idea for a book? Want to make money with it? Want it to be published? Now? Cheap? Learn everything needed to create your own books and other products including how to:
• Write a book in 30 days or less
• Create audio products in two weeks
• Create different kinds of books you can self-publish
• Obtain ISBN and bar codes
• Obtain copyright/trademark protection for your work
A $30 materials fee payable to instructor in class for Profitable Self-Publishing for the Clueless®, ISBN #978-1-891440-51-9. Instructor: Mike Round. (3 hours)

CALL# DAY DATE TIME LOCATION RM
87398 Tu 10/13 6:30p-9:30p SW A111

Writing Hilarious Humor

CENG431 $55

Learn to adapt the techniques of humorists such as Mark Twain, Erma Bombeck, Dave Barry, Dennis Miller, Dorothy Parker, Art Buchwald, Oscar Wilde and others to your own topics, interests, concerns and purposes. Keep your readers in stitches with your amusing anecdotes and hilarious perspectives on human foibles and everyday situations. $35 materials fee payable to instructor in class for CD. Instructor: Gary Pullman. (6 hours)

CALL# DAY DATE TIME LOCATION RM
85826 Sa 11/7-11/21 1:00p-3:00p WCH B203

Writing Novels that Sell

CENG403 $99

This course concentrates on writing what could be a best-selling novel. The focus is on getting your proposed novel ready for publication as a hard-bound book, paperback, audio book or for internet release. Robert Cawley is the author of four novels and over one hundred TV scripts and screenplays. Instructor: Robert Cawley. (18 hours)

CALL# DAY DATE TIME LOCATION RM
84271 Sa 9/19-10/24 1:00p-4:00p WCH 107
No class 7/4

Writing for Profit

CENG405 $99

If you can talk, you can write! With the demand for novels, articles, short stories, poetry and TV scripts greater than ever, it is time to cash in on your creative potential and write for profit. Find out how to get published and succeed in all areas of the print media. Instructor: Robert Cawley. (18 hours)

CALL# DAY DATE TIME LOCATION RM
84270 Sa 9/19-10/24 9:00a-12:00p WCH 201

Refer to page 32 for class locations and codes.
WRITING, continued

Writing Screen Plays that Sell  CENG406  $99
Working in the screen trade, or how to write for motion pictures is revealed by an instructor who draws on his own professional experience. The student will learn to pitch his screenplay ideas to major executives. The pitch has become as equally important as the writing in the fast-paced world of motion picture production. This is a first-hand look at why and how films get made and what elements make a good screenplay. This is nuts-and-bolts instruction for those who desire to be successful screen writers. Students need to bring pen and pencil. Instructor: Robert Cawley. (18 hours)

CALL#  DAY  DATE  TIME  LOCATION RM
88972  Sa  11/7-12/19  9:00p-12:00p WCH 107
No class 11/28

Writing Short Stories that Sell  CENG404  $99
The advent of multi-magazines and publications has created an all-time high for the sale of quality short stories and articles. The accent is on the writing of short materials that will sell in today’s growing marketplace. Student need to bring pen & pencil. Instructor: Robert Cawley. (18 hours)

CALL#  DAY  DATE  TIME  LOCATION RM
84272  Sa  11/7-12/19  1:00p-4:00p WCH 107
No class 11/28

Creative Writing I  CENG 416  $72
Are you eager to test the waters of creative writing but not sure where to start or how to start? Have you written previously but have been away from it or never studied creative writing before? This course will guide you surely and safely into the writing life. You will expand your powers of observation, imagination and language. You will collect numerous tips on craft and practice and you will be exposed to various forms of creative writing in the fields of prose fiction and nonfiction. Ideas will be sparked, confidence acquired and you will gain a sense of where to move onward with your writing. Creative writing is one of the most stimulating and fulfilling ways to express yourself and you are never too young or too old to explore its wonders. So come on in. The water is just fine! Instructor: Linda LaRoche. (16 hours)

CALL#  DAY  DATE  TIME  LOCATION RM
84264  Th  9/24-11/12  7:00p-9:00p SUM 113

COMPUTER BASICS

Computer Basics  CCIT500  $134
If you have fears about being a first time computer user, relax! You are just a mouse click away from computer literacy. In this hands-on basic course, you will learn about the parts of a personal computer (hardware) and how information (data) is organized, stored and retrieved. The Windows operating system and a variety of program applications and accessories (software) will be covered, including an intro to basic word processing. Bring a 128 MB (or greater) flash drive. (1.2 CEU). Instructor: George Woodsmall (88948, 88949) or Carlos Pavon (85848). (12 hours)

CALL#  DAY  DATE  TIME  LOCATION RM
88948 M, W  9/14-9/23  6:00p-9:00p SW A118
88949 Sa  10/3-10/24  9:00a-12:00p SW A118
85848 M, W  11/2-11/16  6:00p-9:00p SW A114

Exploring the Internet  CCIT507 $134
The Internet is unparalleled for accessing information, shopping and communicating world-wide. Discover its full potential using the browser and search engine. Learn about Internet security, social networking, how to join discussions about your favorite topic and how to share your photos with your friends and family. Create a free Web e-mail account with strong spam blocking capabilities. Instructor: Connie Lohrke. (12 hours)

CALL#  DAY  DATE  TIME  LOCATION RM
84530 Tu, W  10/13-10/22  6:00p-9:00p SW A114

Keyboarding I  CCIT541  $155
If you are not familiar with a keyboard, this is your first step toward working with computers. Improve your typing skills and learn correct finger positioning and keyboarding techniques through hands on experience. Please bring one 3.5 IBM formatted disk. You will receive a timed certificate at the end of class. (1.8 CEU) Instructor: Carlos Pavon. (18 hours)

CALL#  DAY  DATE  TIME  LOCATION RM
88996 M, W  10/5-10/21  6:00p-9:00p SW A119

Find out what’s happening at Continuing Education! Visit our website at: www.csn.edu

See inside back page for Location Codes.
### COMPUTER BASICS, continued

**Windows Vista**  
*CCIT641 $134*  
Learn the essentials of the new Windows Vista, explore its features and interface using hands-on training to learn how to navigate the operating system and explore the added features and functions that come with Windows Vista. Customize your system by changing desktop themes, colors, fonts, and mouse performance. This course is for the beginner as well as those migrating from earlier versions of Windows. Prerequisites: Student should be familiar with the keyboard. Bring a 128 MB (or greater) flash drive. Instructor: George Woodsmall. (12 hours)

**CALL#**  
89280 Th, F  9/24-10/2  1:00p-4:00p  SW A118

**GRAPHICS & WEB, continued**

**Build Your Own Website and Save $$$**  
*CCIT660 $49*  
Do you need a website? Scared to death about doing it yourself? You do not have to be a programmer to design professional looking and cost effective websites. Your instructor guarantees that in this class you will learn how to:  
- Define a site that works for you  
- How to make the site user-friendly  
- How to get a shopping cart that only costs if sales are made  
- How to link with search engines  
No website development experience is necessary! $30 materials fee payable to instructor in class for *Fishing with a Net™*, #0-9629944-6-4 and *How to Develop An Effective Web Site™*. Instructor: Mike Rounds. (3 hours)

**CALL#**  
87386 Tu  10/12  6:30p-9:30p  SW A111

**Beginning CAD**  
*CCAD310 $149*  
This course is for student with no AutoCAD experience who wishes to achieve maximum AutoCAD productivity in a minimum amount of time. This course will familiarize you with basic AutoCAD commands and computer-aided-drafting skills. You will gain the necessary skills to effectively and efficiently modify existing AutoCAD drawings as well as create new drawing projects. You will learn to set up Wizard, understand the AutoCAD drawing environment, how to draw, edit, modify, inquiring and view commands. You will also learn the proper techniques for maintaining drawing accuracy, dimensioning and plotting commands plus the principles for managing layers, blocks and drawing files. Required text: *AutoCAD-2007-Tutorial, 1st Level 2D Fundamentals*, ISBN #1-58503-284-0. Author SDC publication, can be found used at Amazon.com for about $13. Prerequisite: basic computer skills. Instructor: Nir Bar-Josef. (18 hours)

**CALL#**  
85827 M, Th  10/12-10/22  5:00p-9:30p  SUM 108

Please read our refund policy on page 28 before registering in your class.
Adobe Illustrator CCIT504 $179
You will learn the basics of working with vector graphics; create basic shapes and use coloring with swatches and brushes. You will work with the following: use the powerful pen tool for drawing straight lines, Belzer Curves and complex shapes; modify objects in multiple ways while creating artwork and be able to add text and manipulate it like other objects. An intermediate level of computer knowledge with a thorough understanding of Windows is recommended. Required text is Adobe Illustrator Classroom in a Book which is available at any bookstore. Approximate cost is $50. Instructor: Kannan Durairaj. (12 hours)

CALL# DAY DATE TIME LOCATION RM
84258 Sa 11/21-12/19 1:00p-4:00p SUM 111

Adobe Indesign CS2 CCIT501 $179
In this 100% hands-on class, you will learn the newest technology in the professional desktop publishing world. As you discover the ease of use with InDesign CS2, you will learn how to create and manipulate your publication using the tools, palettes and Bezier pens, as well as simple insertion of text and objects. Required text is Adobe InDesign Classroom in a Book which is available at any bookstore. Approximate cost is $50. Instructor: Kannan Durairaj. (12 hours)

CALL# DAY DATE TIME LOCATION RM
88005 Sa 11/21-12/19 9:00a-12:00p SUM 111

Adobe Photoshop CS2 Part I CCIT523 $179
Learn the basics of working with rasters on the most widely accepted photo editor available. Course will cover select and move areas as well as the basics of layering. Discover how: to paint and use artwork; use masks and channels to isolate and manipulate certain part of an image; apply a variety of tools and commands to improve the quality of a photographic image and find out how vector images interact with this pixel environment. An intermediate level of computer knowledge with a thorough understanding of Windows is recommended. Required text is Adobe Photoshop Classroom in a Book which is available at any bookstore. Approximate cost is $50. Instructor: Kannan Durairaj. (12 hours)

CALL# DAY DATE TIME LOCATION RM
87546 Sa 10/17-11/4 1:00p-4:00p SUM 111

QuickBooks Pro CACC500 $189
Make your accounting job easier! Get hands-on training using this full accounting software package. Learn to set up a new company and utilize the general ledger, accounts payable, inventory, accounts receivable and payroll capabilities of this package; reconcile accounts, modify an accounting period and void checks. Prerequisite: MS Window and basic accounting concepts. Bring a 128 MB (or greater) flash drive. (1.8 CEU) Instructor: Michael Felsen. (18 hours)

CALL# DAY DATE TIME LOCATION RM
88956 Tu, Th 9/22-10/8 6:00p-9:00p SW A112
88967 Tu, Th 10/19-11/5 6:00p-9:00p SW A112

Microsoft Excel 2007—The Beginning CCIT600 $134
This course will introduce and familiarize students with the basics of the newest version of this very popular spreadsheet program. Topics covered will include familiarization with the new ribbon concept (screen layout) and navigation; creating, saving, and opening workbooks; selecting, editing, moving, deleting, and printing data; and creating and using basic formulas. Students are required to bring a 128 MB (or greater) flash drive to class. Instructor: George Woodsmall. (12 hours)

CALL# DAY DATE TIME LOCATION RM
83441 M, W 10/19-10/28 6:00p-9:00p SW A118
88956 W, Th 12/2-12/10 6:00p-9:00p SW A118

Microsoft Excel 2007—Intermediate CCIT601 $134
Build your knowledge of this very popular spreadsheet program. Topics covered will include: complex formulas, macros, graphics and linking. Students are required to bring a 128 MB (or greater) flash drive to class. Prerequisite: A good working knowledge of Microsoft Excel. Instructor: George Woodsmall. (12 hours)

CALL# DAY DATE TIME LOCATION RM
88956 W, Th 12/2-12/10 6:00p-9:00p SW A118

Microsoft Excel 2003—The Basics CCIT529 $134
This course will introduce and familiarize students with the basics of this very popular spreadsheet program. Topics covered will include familiarization with various bars and views (screen layout) and navigation; creating, saving, and opening workbooks; selecting, editing, moving, deleting, and printing data; and creating and using basic formulas. Students are required to bring a 128 MB (or greater) flash drive to class. Instructor: George Woodsmall. (12 hours)

CALL# DAY DATE TIME LOCATION RM
88007 Th, F 11/5-11/13 1:00p-4:00p SW A119
Microsoft Excel 2003 —Beyond the Basics  
CCIT530 $134  
Build your knowledge of this very popular spreadsheet program. Topics covered will include: complex formulas; macros; graphs; and linking. Students are required to bring a 128 MB (or greater) flash drive to class. Prerequisites: a good working knowledge of Microsoft Excel is required.  
Instructor: George Woodsmall. (12 hours)  
CALL# DAY DATE TIME LOCATION RM
87392 M, Tu 12/7-12/15 6:00p-9:00p SW A118

Microsoft Word 2007 —The Beginning  
CCIT610 $134  
This course will introduce and familiarize students with the basics of the newest version of this very popular word processing program. Topics covered will include: familiarization with the new ribbon concept (screen layout) and navigation; creating, saving, closing and opening documents; selecting, moving, deleting and printing text; cutting, copying and pasting text and graphics; using spell and grammar checkers; and setting margins and formatting text and pages. Students are required to bring a 128 MB (or greater) flash drive to class. Instructor: George Woodsmall. (12 hours)  
CALL# DAY DATE TIME LOCATION RM
88959 M, W 10/5-10/14 6:00p-9:00p SW A118

Microsoft Word 2003 —The Basics  
CCIT531 $134  
This course is designed to familiarize the student with the basics of this very popular word processing program. Topics covered will include: familiarization with various bars, views (screen layout) and navigation; creating, saving, closing and opening documents; selecting, moving, deleting and printing text; cutting, copying and pasting text and graphics; using spell and grammar checkers, setting margins and formatting text and pages. Students are required to bring a 128 MB (or greater) flash drive to class. Prerequisites: student should be able to type. Instructor: George Woodsmall. (12 hours)  
CALL# DAY DATE TIME LOCATION RM
85821 Th, F 10/8-10/16 1:00p-4:00p SW A112

Microsoft Word 2003 —Beyond the Basics  
CCIT532 $134  
This course is designed to build on your knowledge of this very popular word processing program. Topics covered will include understanding and using styles, page and section breaks; using and setting tabs, creating a table of contents, headers, footers and mail merge. Students are required to bring a 128 MB (or greater) flash drive to class. Prerequisite: a good knowledge of Microsoft Word is required. Instructor: George Woodsmall. (12 hours)  
CALL# DAY DATE TIME LOCATION RM
88958 M, W 11/16-11/25 6:00p-9:00p SW A118

Microsoft PowerPoint 2007 —The Beginning  
CCIT630 $134  
Become familiar with the basics of this very popular presentation program. Topics to include: familiarization with various bars and views (screen layout) and navigation; creating, saving, closing and opening slides and outlines; selecting, moving, deleting and printing text; cutting, copying and pasting text and graphics, using spell checker, formatting text and slides; and running and exporting slide shows. Students are required to bring a 128MB (or greater) flash drive to class. Prerequisites: a working knowledge of computers and Microsoft Windows is required. Instructor: George Woodsmall. (12 hours)  
CALL# DAY DATE TIME LOCATION RM
88957 M, W, Th 11/2-11/10 6:00p-9:00p SW A118

OFFICE SOFTWARE, continued

Become a Community Education Presenter  
Fee-based, non-credit classes are designed to reflect the needs and interests of our community members. If you have a skill, talent or knowledge of a subject and the ability to communicate it to others, we would like to hear from you. If there is a subject not already included in our schedule, which you believe might appeal to a number of people, please call the Community and Personal Enrichment office at (702) 651-4059 to request a course proposal form. You can also get the form from our website at www.csn.edu. Click on Division of Workforce and Economic Development and then click Community and Personal Enrichment Programs.

REGISTER EARLY TO GUARANTEE SEATING
BUSINESS & ENTREPRENEURIAL

Import Export Now! CBUS607 $95
ON LINE COURSE—In these unusual times, self-employment may no longer be an option but a necessity. For those who want a career self-employed career in importing or exporting (or both) goods or services this a step-by-step hands-on course is offered via the Internet. No experience is necessary. You will learn how to develop your product or service, find the best suppliers and work with banks, currency issues, insurance and government agencies and other entities. You will be taken through licensing and permits and will set yourself up for conducting trade worldwide at the small business level. The course may be taken at your own pace with one-on-one contact with the instructor. Optional weekly live sessions online broadcast during the course. After the class you may join a listserv of former students so access to the instructor and peers can be continued. Required text: How Small Business Trades Worldwide, ISBN #978-0-9795515-0-15 available for $29.95 at Amazon.com. Instructor: John Spiers. (18 hours)

CALL# DAY DATE TIME LOCATION RM
84268 W 10/7-12/2 6:00p-8:00p Internet

How to Start Your Own Business CBUS608 $55

Don’t miss this valuable workshop that will help turn your business dream into reality. Learn the fundamentals of starting a business including organization, licensing, cash flow, start-up costs, record keeping, legal requirements, marketing and advertising avenues. Get the information you need to help make your business a success! A $10 materials fee is payable to instructor at beginning of class for the workbook. Instructor: SCORE. (3.5 hours)

CALL# DAY DATE TIME LOCATION RM
85846 Sa 10/3 9:00a-12:30p WCH 140
87447 Sa 11/7 9:00a-12:30p WCH 139
88020 Sa 12/5 9:00a-12:30p WCH 140

Remember to mark your calendar with class dates, time and location. NO CONFIRMATION will be sent.

IMPORT EXPORT BUSINESS—A DYNAMIC AND EMPOWERING SERIES CBUS609 $98

In this three-part series you will learn how to become wealthy, happy and fulfilled. Students may enroll in the entire series or individual courses, choosing the course most suited for their specific interests. Dr. Sinclair Rimmon, President of S. Rimmon & Co., an import-export firm established in 1955, presents this informative series. He is also the author of Importing—Your Guide to Fortune and Fulfillment. By enrolling in the series, students receive a substantial discount on the course fee and a certificate awarded upon completion. Instructor: Dr. Sinclair Rimmon. (7 hours)

CALL# DAY DATE TIME LOCATION RM
84267 Sa 11/7 10:00a-3:00p WCH 140
Su 11/8 10:00a-12:00p WCH 140

Part I—Become a Successful Entrepreneur in the Exciting & Profitable Import Export Business CBUS610 $39

If you dream of owning your own profitable and fascinating business venture, then explore the import/export business. In this course, you will learn how to: start a career in import/export, find a profitable product and sources of the products in the U.S. and abroad, obtain free samples, gain knowledge of U.S. Customs rules and procedures and conduct marketing research. You will also learn about the fundamentals of marketing in the U.S. and internationally, shipping insurance information, and the most profitable way to sell your products... and more! Instructor: Dr. Sinclair Rimmon. (3 hours)

CALL# DAY DATE TIME LOCATION RM
85822 Sa 11/7 10:00a-1:00p WCH 140

Part II—Gain Specific Information on Importing & Exporting as a Business or Career Field CBUS611 $39

You will gain specific information on importing and exporting as a business or career. You will learn about sources of products in the United States and abroad, international trade shows and fairs, negotiating with foreign and domestic suppliers, U.S. Customs procedures, international banking, foreign exchange and terms of payment. Instructor: Dr. Sinclair Rimmon. (2 hours)

CALL# DAY DATE TIME LOCATION RM
87393 Sa 11/7 1:00p-3:00p WCH 140

Part III—Expanding Your Knowledge of the Importing/Exporting Business CBUS612 $39

The focus of this seminar will be on general international trade procedures, letters of credit, transferable letters of credit, landed cost analysis, shipping, insurance information and exciting tools to increase your sales and your profits. Instructor: Dr. Sinclair Rimmon. (2 hours)

CALL# DAY DATE TIME LOCATION RM
85823 Su 11/8 10:00a-12:00p WCH 140
How to Create a Second Income with a Home-Based Business CBUS 701 $49
If you are like many people, you are worried about rising costs, whether your employer is going to survive or if you are going to be downsized, then what you need is a way to enhance and increase your income from your home! Starting an operating a home-based business does not take a lot of money but it does require street-smart, how to material that you can use right away to build your own business. This is not a get-rich-quick scheme. This program is designed to give you the tools for you to find a business that fits you. You will not be sold a franchise, business opportunity or e-Bay store. You will be given resources to find legitimate businesses. This seminar is particularly useful for individuals who are employed, have a W-2 job and are looking for ways to have more after tax dollars. You will learn the basic information needed to either start a business or improve an existing one including how to legally form a business, accept your customer’s credit cards, keep bookkeeping and tax records, calculate sales tax, advertise and and how to use your website as an effective business tool. Nancy Miller has been a successful, home-based entrepreneur for 20 years.
Instructor: Nancy Miller. (3 hours)
CALL# DAY DATE TIME LOCATION RM
86529 Tu 10/13 6:30p-9:30p SUM 108

SUPervisory LEADERSHIP EXCELLENCE SERIES CMGT318 $355
The Supervisory Leadership Excellence series is the baseline program for all levels of leadership. It is designed for emerging leaders, supervisors, line-level managers, business owners and anyone who wants to transform into a more effective leader. This program will provide the skills needed to have an immediate impact on team members and produce higher results than thought possible. A key focus of this program is the personal connection of leadership to followership and the ability of a leader to connect with the team in a dynamic straightforward manner. The Supervisory Leadership Excellence Series program is constructed in a way to capitalize on the skills gained in each individual unit until a great supervisor is created. A $90 materials fee is payable to the instructor at first class. Instructor: Soaring Eagle Enterprises. (24 hours)
CALL# DAY DATE TIME LOCATION RM
88019 Tu 10/6-12/1 6:00p-9:00p SUM 116

HUMAN RESOURCES PROFESSIONAL EXCELLENCE SERIES CMGT308 $340
The Human Resources Professional Excellence program will provide human resource professionals with the skills needed to have an immediate impact on team members. You will be provided with practical information and unseable skills focused on finding and recruiting team members, interviewing and screening techniques, correcting poor performance, approaches to discipline, matching rewards to recognition and retention strategies. The Human Resources Professional Excellence Series program is a dynamic training program for anyone interested in learning more about the value of human resources in the workplace. A $90 materials fee is payable to the instructor in class for manual and handouts. Instructor: Soaring Eagle Enterprises. (21 hours)
CALL# DAY DATE TIME LOCATION RM
87445 Th 10/8-12/3 6:00p-9:00p SUM 119
BUSINESS & ENTREPRENEURIAL, continued

Poker Room Assistant  CBUS702 $92
This course prepares students for entry level positions in the poker industry. You will learn the basic knowledge required to work in a poker room as an assistant or cashier which can lead to a poker dealing or management position. Topics covered include: duties of an assistant, reading poker hands, playing Texas Hold’em, learning the job requirements and exploring the various opportunities available in the poker industry. $25 materials fee is due at first class. Instructor: Pat Rometo. (18 hours)

CALL# DAY DATE TIME LOCATION RM
89017 Tu 10/6-11/10 6:00p-9:00p SUM 113

NONPROFITS

Grant Writing Basics  CEDU300 $287
ONLINE COURSE—Take this popular, nationally recognized course at your own pace, in the privacy of your own home or office. To date, students have successfully received over $1.2 billion in grant funding. Topics include how to illustrate ideas for funding, finding funding sources, key elements of a successful grant proposal, the most widely used grant writing format in the world, and how to evaluate proposals. Critique sample proposals and write a mock or real proposal applying skills learned. Taught in six easy assignments. Students need to start prior to September 18, 2009. Must complete by November 30th. Cost includes course, books and online instruction. Upon registering, please request the website address to begin. If you register online, please call registration at 651-5790 to request the website address. Instructor: Philip Johncock, M.A.

CALL# DAY DATE TIME LOCATION RM
88953 M-Su 9/21-11/20 Any Time Internet

Become a Community Education Presenter
Fee-based, non-credit classes are designed to reflect the needs and interests of our community members. If you have a skill, talent or knowledge of a subject and the ability to communicate it to others, we would like to hear from you. If there is a subject not already included in our schedule, which you believe might appeal to a number of people, please call the Community and Personal Enrichment office at (702) 651-4059 to request a course proposal form. You can also get the form from our website at www.csn.edu. Click on Division of Workforce and Economic Development and then click Community and Personal Enrichment Programs.

Find out what’s happening at Continuing Education!
Visit our website at:
www.csn.edu
click “Workforce & Economic Development” on the drop-down select menu

Remember to mark your calendar with class dates, time and location. NO CONFIRMATION will be sent.
American Heart TC, Health Care & EMS Programs

Certified Hemodialysis Tech Review Course  **CNUR347 $188**
This course will provide the Patient Care Technician, working with dialysis patients, to pass the Certified Clinical Hemodialysis Tech (CCHT) exam. The content will cover clinical, behavioral, environmental and role of the patient care technician. Instructor: Gilda De Guzman, RN, CNN. (12 hours)

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Caring for a Child With Cancer—An Introduction to Pediatric Oncology **CNUR345 $84**
A comprehensive course developed for Senior RN Students & Registered Nurses to acquire the knowledge and skills needed to safely administer chemotherapeutic agents to pediatric oncology patients. The course teaches principles of nursing care and management of the child with cancer and includes didactic content using the Oncology Nursing Society Chemotherapy/Biotherapy Provider Course. Instructor: Patricia Simmers, RN, BSN, OCN. (9 hours)

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Basic EKG Class **CCRS300 $159**
Participants will receive theoretical and practical application time diagnosing normal EKG rhythms vs. lethal and potentially lethal rhythms seen in the ICU setting. There will be four sessions that the participants must attend to acquire the continuing education hours. CE's provided by NV Board of Nursing. Book included. **Recommended purchase of EKG Calipers. Instructor: Mitch Hines, RN. (16 hours)

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AHA CPR Heartsaver/ AED/1st Aid **CHHP302 $69**
This course provides AHA CPR for adults, children and infants with an AED. NOTE: A $10 discount is given to all CSN students, faculty and staff. Book included. Spanish courses are available upon request. Instructor: David Jadwin, BLS TCF. (7 hours)

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AHA CPR—For the Healthcare Provider **CHHP303 $69**
This course is American Heart Association approved for personnel working in a hospital, free standing medical and surgical facilities and other healthcare environments. There is a $10 discount for CSN students, faculty and staff. Book included. Spanish courses available upon request. Instructor: David Jadwin, BLS TCF. (7 hours)

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IV Certification Class for LPN’s **CNUR300 $259**
Obtain the required information and practical experience for the LPN to start the IV Certification process in Nevada. An additional 10 hours of clinical experience will be required in a hospital setting for starting IV’s. BRN of Nevada approved for 30 hours of continuing education. Instructor: Kathleen T Mohn, MSED., RN. (20 hours)

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American Heart TC, Health Care & EMS Programs, continued

The Latest & Greatest on IV Therapy for RN’s Only  CNUR301  $89
Upon completion of this course, the participant will be able to cite the role of the RN & LPN in providing IV care to patients, list the Standards of IV care as proposed by the INS, identify patient risk factors for IV complication and become familiar with nursing interventions to prevent/manage each intravenous complication. In addition, participants will be able to administer IV medications safely, review central venous circulation and the different types of access devices used for intermediate and long term IV therapy, list the patient/therapeutic indications for each device, list the alternatives to IV therapy and the indications for choosing these alternatives. We will also discuss the financial considerations related to IV therapy. The nurse will also learn to demonstrate effective methods of initiating a peripheral IV site. CEs provided by Nevada Board of Nursing. Instructor: Kathleen T Mohn, MSED., RN. (9 hours)

CALL# DAY DATE TIME LOCATION RM
87423 Th 10/29 8:00a-5:00p SW 1110
89529 Th 12/17 8:00a-5:00p SW 1110

Trauma Nursing Core Certification—TNCC  CNUR305  $299
The Trauma Nursing Core Course is a 16-hour course designed to provide students with cognitive knowledge and psychomotor skills. The trauma nursing process is used to standardize the approach to trauma care and is reflected in the chapters and in the psychomotor skill stations in the manual. Participants receive CECH for attending the course. Instructor: Pat Sica, RN, CCRN, CEN. (19 hours)

CALL# DAY DATE TIME LOCATION RM
87424 Th, F 10/15-10/16 7:30a-5:00p SW 1110

P.I.C.C. Line Insertion Class (Peripherally Inserted Central Catheters)  CNUR303  $285
This class will cover the correct vascular access device, the insertion of the device and the management of the line once it is inserted and stabilized using the vascular access system. The instructor will provide the text and equipment. Instructor: Kathleen T Mohn, MSED., RN. (12 hours)

CALL# DAY DATE TIME LOCATION RM
81461 Th 10/8 8:00a-8:00p SW 1110

Remember to mark your calendar with class dates, time and location. NO CONFIRMATION will be sent.

NRP (Neonatal Resuscitation Provider Course)  CNUR302  $199
This course provides an evidence-based approach to resuscitation of the newborn. The causes, prevention and management of mild to severe neonatal asphyxia are carefully explained so health professionals may develop optimal knowledge and skill in resuscitation. CEs provided by Nevada Board of Nursing. The book is required and can be purchased separately at the Sahara West Center. NRP-Recertification available upon request. Call 651-4770. Instructor: Myra Porter, RN, NRP-I. (9 hours)

CALL# DAY DATE TIME LOCATION RM
87422 Th, F 10/22-10/23 8:00a-5:00p SW 1110

AHA PALS Certification  CNUR320  $199
Open to the public. Prerequisites include: Current AHA CPR for HCP card and EKG Certificate or equivalent experience. CE’s required by the Nevada Board of Nursing. CMEs are available upon request. Contact 651-4770. The textbook is required and can be purchased separately at Sahara West Center. Instructor: B.J. Kopka, NREMT-P, PALS RF. (19 hours)

CALL# DAY DATE TIME LOCATION RM
84288 F, Sa 10/16-10/17 7:30a-5:00p SW 103
87029 F, Sa 12/18-12/19 7:30a-5:00p SW 103

AHA PALS Recertification  CNUR321  $99
Open to the public. Self pay. Prerequisites include: Current AHA CPR for HCP card, current AHA PALS certification and EKG certificate or equivalent experience. CEs provided by Nevada Board of Nursing. CMEs available upon request. Contact 651-4770. The textbook is required and can be purchased separately at Sahara West Center. Instructor: B.J. Kopka, NREMT-P, PALS RF.

CALL# DAY DATE TIME LOCATION RM
86246 Sa 9/26 7:30a-5:00p SW 103
88296 Sa 11/21 7:30a-5:00p SW 103

In joint sponsorship with UMC, we are able to provide CME credits for ACLS/PALS Certification and Recertification for those who qualify.

TRAUMA NURSING CORE COURSE (TNCC)—Instructor Course  CNUR340  $250
Using the TNCC Instructor Manual, the participants will acquire knowledge and skills to coordinate and participate in TNCC Provider courses. Prerequisite: Student must provide documentation of a score of 90% or higher on the TNCC Certification Exam. Participants receive CECH for attending the course. Book included. Continuing Education will be provided. Instructor: Lori Jean Roorda, RN, BSN CEN. (9.5 hours)

CALL# DAY DATE TIME LOCATION RM
87425 Sa 10/17 7:30a-5:00p SW 1111

REGISTRATION INFORMATION ON PAGES 28-31
American Heart TC, Health Care & EMS Programs, continued

**AHA ACLS Certification**  
**CNUR325 $199**  
Open to the public. Prerequisites include: AHA CPR for Healthcare Provider card and Basic EKG certificate or equivalent experience. CE's provided by Nevada Board of Nursing. CMEs are available upon request. Please contact 651-4770. The textbook is required and can be purchased separately at Sahara West Center. Instructor: Ruth Olsen-Cumbers, RN, BSN, ACLS RF. (18 hours)

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**AHA ACLS Recertification**  
**CNUR326 $99**  
Open to the public. Prerequisites include: current AHA ACLS Certification, AHA CPR for the Healthcare Provider card and Basic EKG certificate or equivalent experience. CE's provided by Nevada Board of Nursing. Please contact 651-4770. The textbook is required and can be purchased separately at Sahara West Center. Instructor: Wally Henkelman, RN, MSN, CCRN. (9 hours)

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**Wound Management**  
**CNUR342 $84**  
On average, a wound will cost $30,000.00 to heal. A wound is the number one contributing factor affecting mortality and excessive lengths of hospitalization and have a readmittance rate of 48%. Because of the tremendous nursing resources that wounds require, prevention and rapid treatment with the most advanced and aggressive therapies are now being implemented in our health care system. This course covers the healing phases, wound management interventions and documentation requirements. Hands-on learning is emphasized, including the latest advanced negative pressure therapies. CEs provided by NV Board of Nursing. Instructor: Maggie Bray, RN, BSN. (9 hours)

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**EMT Basic Refresher**  
**CEMS109 $197**  
This is a 24-hour refresher course designed to update the skills and knowledge of the EMT Basic. This course follows DOT National Standard Curriculum and DOT standards and is approved and accepted by the Southern Nevada Health Department and National Registry. Areas of instruction will focus on preparatory, airway, OB, infants, children, patient assessment, medical/behavior, trauma and WMD. The course will introduce new initiatives to the industry implemented in skills station and discussion panel format. Instructor: Kerry Mackey. (12 hours)

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**EMT Intermediate Refresher**  
**CEMS119 $297**  
This course follows DOT National Standard Curriculum and satisfies the 36 hours of the Intermediate Refresher training required by the National Registry and the Southern Nevada Health Department. EMT-Intermediate 12-Hour addendum available upon request. Contact 651-4770. Instructor: Kerry Mackey. (12 hours)

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**REGISTER EARLY TO GUARANTEE SEATING.**

Remember to mark your calendar with class dates, time and location. NO CONFIRMATION will be sent.

Please read our refund policy on page 28 before registering in your class.

Refer to page 32 for class locations and codes.

CALL 651-5790 TO REGISTER FOR CLASSES
Occupational Health & Safety
OTI Education Center

OSHA Training Institute Education Center
- OSHA 500 Construction Trainer Course
- OSHA 501 General Industry Trainer Course
- OSHA 510 Construction Standards
- OSHA 511 General Industry Standards
- OSHA 2225 Respiratory Protection
- OSHA 3110 Fall Arrest
- OSHA 6000
- And More

CSN Safety Courses
In addition to our OTI Education Center training, we offer many other courses in Occupational Health and Safety throughout the year.

For additional courses, the most recent schedule, or for more information, please log on to our website www.csn.edu/workforce or call (702) 651-4551.

Customized and onsite safety training is also available for groups of five or more. Please contact (702) 651-4551 for more information.

Fire, Police, and Security Services

This department provides Fire, Police, & Security Service Personnel the education needs for initial certification, pre-hire, post-hire, professional development, continuing education and recertification. Please call (702) 651-4884 or visit us at www.csn.edu and select Fire, Police, & Security for a complete listing of available courses, schedule and upcoming events.

Bail Agent
Pre-Licensing  CCRJ302  $225
This is the required initial training course for those individuals who wish to work as Bail Agents in the state of Nevada. There is a one-time new student fee of $5. Instructor: Charles McChesney. (9 hours)

CALL  DAY  DATE  TIME  LOCATION/RM
84284  F  9/11  8:00a-5:00p  GRV 120
87431  F  10/9  8:00a-5:00p  GRV 120
87432  F  11/13  8:00a-5:00p  GRV 120
88999  F  12/11  8:00a-5:00p  GRV 120

Bail Enforcement Training Course  CCRJ302  $995
This is a required course of instruction consisting of over 80 hours of classroom and hands-on instruction: legal aspects (Nevada law), methods of arrest, search techniques, field operations, non-lethal weapons, and court appearances. No felony convictions. Instructor: Charles McChesney. (80 hours)

CALL  DAY  DATE  TIME  LOCATION/VM
85832  M-Su  9/18-9/27  8:00a-5:00p  GRV 120
87433  M-Su  11/15-11/22  8:00a-5:00p  GRV 120

Hospitality & Retail

CSN’s Division of Workforce and Economic Development offers a variety of programs and services through non-credit training opportunities for the business and hospitality industries. Professional career training programs and assessments offer the opportunity to increase professional skills or assist with career changes. Our professional training programs are comprehensive and career focused, developed by industry professionals. Taking responsibility for your career path is the first step to success. Customized corporate programs are also available and developed for the skill levels and operational practices of the company. For further details and registration information, please go to www.csn.edu/dwed. You can also contact Matthew Vanada at (702) 651-4495.

Become a Community Education Presenter
Fee-based, non-credit classes are designed to reflect the needs and interests of our community members. If you have a skill, talent or knowledge of a subject and the ability to communicate it to others, we would like to hear from you. If there is a subject not already included in our schedule, which you believe might appeal to a number of people, please call the Community and Personal Enrichment office at (702) 651-4059 to request a course proposal form. You can also get the form from our website at www.csn.edu. Click on Division of Workforce and Economic Development and then click Community and Personal Enrichment Programs.

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REGISTRATION INFORMATION
Courses offered by the Division of Workforce and Economic Development include workforce training and community and personal enrichment programs. The information needed to register for a class can be found on the CSN non-credit registration form (see page 31).

WAYS TO REGISTER AND PAY
BY PHONE:
Call (702) 651-5790 between the hours of 8:00AM to 4:30PM, Monday – Friday.

BY FAX:
Fax in your registration form to (702) 651-5504.

BY MAIL:
Mail your registration form, with your check or money order (no cash please), made payable to Board of Regents to:
CSN DWED Registration
6375 West Charleston Blvd., W16D
Las Vegas, Nevada 89146

WALK-IN:
You may register in person at the Registration Office located at the following CSN campuses:
West Charleston Campus
6375 West Charleston Boulevard, Las Vegas 651-5000
Cheyenne Campus
3200 East Cheyenne Avenue, North Las Vegas 651-4000
Henderson Campus
700 College Drive, Henderson 651-3000
Summerton Center Campus
333 S. Pavilion Center Drive, Las Vegas 651-4900
Green Valley Center Campus
1560 Warm Springs Road, Henderson 651-2650

ONLINE:

Current/returning students—
• Go to www.csn.edu and click “Admissions”
• Click “Apply/Register” (left hand side of page)
• Click “Apply Online” (for new students to apply for admission)
• Click “Online Registration” (for returning students to register for classes)
• Enter Web Registration (press CTRL key to bypass pop-up blocker)
• Submit Student ID or Social Security Number
• Enter “PIN” (Personal Identification Number), birth month year (Example: May 1979 = 7905)

Note: Please select appropriate CED semester, e.g., CED FALL 2009

Please call (702) 651-5790 for assistance or visit our FAQs page for more information.

New Students Registering Online—
Before registering online for a class, you must complete an online admissions application. Be aware that this process may take up to 5 business days. In a rush? Register by phone or in person.

GENERAL INFORMATION
Payment for classes must be received at the time of registration. If payment is not received at this time, you will be purged from the class the same day. If you owe money for credit courses at CSN and enroll in a noncredit class, your payment (for the noncredit class) will be applied to monies owed for the credit course(s) first. To prevent this from happening PLEASE PAY IN PERSON.

Only credit card payments are accepted when registering by phone, fax or online. Credit cards accepted are: American Express, MasterCard, Visa, Discover Card or Diners Club.

CSN does not send enrollment confirmations or verification. Please mark the dates, time and location of your class on your calendar.

FAQS
Frequently asked questions about registration for noncredit classes:

Are there any fees to register for a class?
Yes, a $5 first-time, non-refundable application fee will be assessed to all new students registering for a class.

Can a minor attend a class?
Students under the age of 16 (unless otherwise noted), must have the approval of a parent or guardian, the instructor and CSN prior to attending any noncredit course. If the parent or guardian enrolls with the child, an exception is made.

What happens if my class is cancelled?
CSN makes all reasonable attempts to notify students of changes or course cancellations. If a class is canceled, you will automatically receive a full refund according to our refund policy. CSN reserves the right to discontinue, postpone or cancel classes and to change course locations or instructors.

What is the refund policy?
Once a class has begun there will be no refund issued. Work schedule changes, business trips, vacation plans, childcare issues, etc., will not be accepted for a refund request. Validated medical situations, proven family emergencies and military deployment will be taken into consideration. If there is an extenuating circumstance, as noted, please call (702) 651-4943. If you register for a class 7 calendar days or less prior to the start date you will not be eligible for a refund.
If you enroll yourself or anyone else in a class, the refund will be mailed to the enrollee regardless who paid the course fee unless a corporate account is established in advance of registration.

Mail your refund request to: CSN Registration Refunds, K1B, 2409 Las Verdes Street, Las Vegas, Nevada, 89102 or fax to (702) 651-4538. Refund requests must be received 7 calendar days prior to the class start date. A $10 processing fee per class will be deducted. If approved, your refund will be mailed to the address CSN has on file for you. Questions about your refund? Call (702) 651-4943.

Need Assistance?
If you have a documented disability that may require assistance, you will need to contact the Disability Resource Center (DRC) for coordination of your academic accommodations. The DRC is located in Student Services on each campus.

W. Charleston Campus:
651-5644
Cheyenne Campus:
651-4045
Henderson Campus:
651-3795

Payment Disclaimer
Please note: When enrolling for a noncredit course on-line, payment must be received at the time you register. If you do not pay by the end of the business day, you will be purged from the class the same day. If you owe money for credit courses at CSN and enroll online in a noncredit class, your payment (for the noncredit class) will be applied to the balance owed for the credit course(s) first. To prevent this from happening, PLEASE PAY IN PERSON.

Ways to Register

1 By phone – call 651-5790.
2 By fax – 651-5504.
3 By mail.
4 Walk-in.
5 Online via Internet at:
www.csn.edu
   click Division of Workforce and Economic Development “Learn More” button. Then click on “Community Programs” at top left-hand side of the page.

Registration Begins September 9, 2009

Remember to mark your calendar with class dates, time and location. NO CONFIRMATION will be sent.

Please note: The College of Southern Nevada assumes no responsibility for consequences that may arise over a student’s decision to enter into a business or professional arrangement with an instructor outside of the College’s scheduled activity. Fee-based, non-credit courses are presented for your information and enjoyment. The College does not endorse any person or product and reserves the right to change courses, programs or presenters.

REGISTRATION INFORMATION ON PAGES 28-31
# CSN Non-Credit Registration Form

CSN Division of Workforce and Economic Development, 6375 West Charleston Blvd, W16D, Las Vegas, NV 89146.

Phone (702) 651-5790 • Fax (702) 651-5584.

Before completing this form, please review our registration, cancellation & refund policies.

## NAME

<table>
<thead>
<tr>
<th>Last</th>
<th>First</th>
<th>M.I.</th>
<th>SS# or CSN Student ID#</th>
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</table>

## ADDRESS

<table>
<thead>
<tr>
<th>Street</th>
<th>Apt. #</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
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## DAY PHONE #

### EVENING PHONE #

### GENDER

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<tr>
<th>M</th>
<th>F</th>
</tr>
</thead>
</table>

### DATE OF BIRTH

Do you want to receive CSN promotions/schedules?

- [ ] Yes
- [ ] No

## BUSINESS NAME/ADDRESS (if applicable)

Name of Cardholder (PRINT)

Signature

Card #

Exp Date

### Use this form for NON-CREDIT (Continuing Education) courses ONLY. You will not receive enrollment verification.

### Full payment (Check, Credit Card # or Money Order) must accompany this form. Please do NOT send cash.

### First Time Registration Fee: $5.00
**CSN NON-CREDIT REGISTRATION FORM**

CSN Division of Workforce and Economic Development, 6375 West Charleston Blvd, W16D, Las Vegas, NV 89146.

Phone (702) 651-5790 • Fax (702) 651-5504.

**Before completing this form, please review our registration, cancellation & refund policies.**

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<table>
<thead>
<tr>
<th>Course Title</th>
<th>Call #</th>
<th>Fee</th>
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<tbody>
<tr>
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</tbody>
</table>

**FULL PAYMENT (checks, credit card or money order) must accompany this form. Please DO NOT send cash.**

**Do you want to receive CSN promotions/schedules?**
- [ ] Yes
- [ ] No

**First Time Registration Fee $5.00**

**Business Name/Address (if applicable)**

**E-Mail Address**

**Date of Birth**

**Gender**
- [ ] M
- [ ] F

**Day Phone #**

**Evening Phone #**

**Address**

**SS or CSN Student ID #**

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**REGISTRATION INFORMATION ON PAGES 28, 31**

See Inside Back Page for Location Codes.

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WWW.CSN.EDU

REGISTRATION

REGISTRATION INFORMATION ON PAGES 28-31

See Inside Back Page for Location Codes.

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**CSN NON-CREDIT REGISTRATION FORM**

CSN Division of Workforce and Economic Development, 6375 West Charleston Blvd, W16D, Las Vegas, NV 89146.

Phone (702) 651-5790 • Fax (702) 651-5504.
## CLASS LOCATIONS

<table>
<thead>
<tr>
<th>CODE</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHE</td>
<td>CSN Cheyenne Campus</td>
</tr>
<tr>
<td></td>
<td>3200 E. Cheyenne, North Las Vegas 651-4000</td>
</tr>
<tr>
<td>WCH</td>
<td>CSN Charleston Campus</td>
</tr>
<tr>
<td></td>
<td>6375 West Charleston, Las Vegas 651-5000</td>
</tr>
<tr>
<td>GRV</td>
<td>CSN Green Valley Center</td>
</tr>
<tr>
<td></td>
<td>1560 Warm Springs Rd., Henderson 651-2650</td>
</tr>
<tr>
<td>HEN</td>
<td>CSN Henderson Campus</td>
</tr>
<tr>
<td></td>
<td>700 College Dr., Henderson 651-3000</td>
</tr>
<tr>
<td>SW</td>
<td>CSN Sahara West Center</td>
</tr>
<tr>
<td></td>
<td>2409 Las Verdes, Las Vegas (1 block west of Valley View) 651-4747 (8am to 5pm) 651-4600 (after 5pm)</td>
</tr>
<tr>
<td>SUM</td>
<td>CSN Summerlin Center</td>
</tr>
<tr>
<td></td>
<td>333 Pavilion Center Dr., Las Vegas (west end of Palo Verde H.S. parking lot) 651-4900</td>
</tr>
<tr>
<td>WES</td>
<td>CSN Western Center</td>
</tr>
<tr>
<td></td>
<td>4601 Bonanza Rd., Las Vegas 651-4800</td>
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<tr>
<td>DGC</td>
<td>CSN Desert Garden Center</td>
</tr>
<tr>
<td></td>
<td>6221 West Charleston Blvd., Las Vegas 651-5052</td>
</tr>
<tr>
<td>AAP</td>
<td>All American Park</td>
</tr>
<tr>
<td></td>
<td>1651 South Buffalo Drive, Las Vegas 229-4867</td>
</tr>
<tr>
<td>BBT</td>
<td>Bright Brothers Trading</td>
</tr>
<tr>
<td></td>
<td>4850 Harrison Drive, Las Vegas 739-1393</td>
</tr>
<tr>
<td>CHS</td>
<td>Centennial High School</td>
</tr>
<tr>
<td></td>
<td>10200 Centennial Parkway, Las Vegas 799-3440</td>
</tr>
<tr>
<td>CCS</td>
<td>Creative Cooking School</td>
</tr>
<tr>
<td></td>
<td>7385 W. Sahara Ave., Las Vegas 562-3900</td>
</tr>
<tr>
<td>DD</td>
<td>Desert Divers</td>
</tr>
<tr>
<td></td>
<td>5720 E. Charleston, Las Vegas 438-1000</td>
</tr>
<tr>
<td>GAS</td>
<td>Glass Art Studio</td>
</tr>
<tr>
<td></td>
<td>4310 Cameron St., #3, Las Vegas 227-9794</td>
</tr>
<tr>
<td>LLV</td>
<td>Lake Las Vegas</td>
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<tr>
<td>LM</td>
<td>Lake Mead</td>
</tr>
<tr>
<td>PW</td>
<td>Pottery West Studios</td>
</tr>
<tr>
<td></td>
<td>5026 North Pioneer Way, Las Vegas 987-3023</td>
</tr>
<tr>
<td>RR</td>
<td>Redstone Ranch</td>
</tr>
<tr>
<td></td>
<td>4975 Miller Lane, Las Vegas 592-8381</td>
</tr>
<tr>
<td>SHS</td>
<td>Silverado High School</td>
</tr>
<tr>
<td></td>
<td>1650 Silver Hawk Ave., Las Vegas 799-5790</td>
</tr>
<tr>
<td>TTD</td>
<td>Triple Threat Dance Studio</td>
</tr>
<tr>
<td></td>
<td>6731 Alexander Rd, Las Vegas 839-2717</td>
</tr>
</tbody>
</table>

**Note:** TBA means “To Be Announced” and may be used as either the class location or room number if it is not known at press time.

For directions to any class location, please call 651-5790 or refer to any of the popular online map services available.