

ADMINISTRATIVE FACULTY ASSEMBLY

GENERAL MEETING

Unapproved Meeting Minutes
Remote Campus, Microsoft Teams
Friday, October 18th, 2024 - 2:00 PM

- I. Called to Order at 2:01 pm by Eric Garner.
- II. Quorum established.
- III. Approval of Meeting Minutes, Christina Brown, motion to approve and Dana Philips, second.
- IV. Dr. William Kibler - Updates
 - a. Accreditation visit October 18.
 - i. Verbal summary of Final Evaluator report available approximately 4:00pm on October 18, to be followed by an official report.
 - ii. Emphasized the importance of accreditation.
 - b. Staff Updates
 - i. Vice President of External Relations and Campus Operations announcement any day, waiting on Chancellor sign-off.
 - ii. Interviewing five candidates for Chief of Staff position over the next few weeks.
 - iii. Search consultant (Erick Rickmyer) identified for a limited services search for the Chief Financial Officer, as CSN needs a robust national search for such an important position. This search consultant will conduct candidate recruitment for CSN.
 - iv. After Chief Financial Officer search is underway, a search will begin for the Chief Human Resources Officer.
 - v. Goal is to have permanent candidates for all interim positions by the end of the year.
 - c. Institutional Advisory Council (IAC) to meet on October 30.
 - i. Bylaws to be developed for the IAC.
 - ii. Council focus is to advise the president, bylaws to focus on mission and purpose.
 - iii. IAC status must be reported every two years to the Board of Regents.
 - iv. All four of shared governance groups will be ex-officio members.
 - d. October 18 Special BOR meeting
 - i. TMCC President retiring July 2025.
 1. Discussion on acting, interim, or conducting a national search.
 2. TMCC's preference is to move forward with a national search. BOR voted to move forward with a national search.
 - ii. Land-lease agreement for a significant laboratory building for UNLV's medical school.
 - iii. Approved an internal auditor for NSHE.
- V. General Updates – Eric Garner
 - a. Sarah Tartaglia (Counseling & Psychological Services, Henderson), Classified Council President, 2024 – 2025
 - i. Shuntel Owens Rogers, Classified Council Representative for AFA
 - ii. Boo Grams sold out (including Special & Sugar Free).
 - iii. Winter Holiday Candy will be available.
 - iv. Classified Council hosting a holiday decorating contest, with all departments eligible.
 1. Send pictures to Classified Council so pictures could be included in the Classified Council Halloween newsletter.
 2. Classified Council Fundraising Committee will vote for the winning department, with the winner will receive a sweet treat.

- v. Call for Classified Council calendar pictures will be sent out soon.
 - 1. Calendar proceeds will go to Angel Project.
- b. Rachel Lilly – Town Hall Summary
 - 1. Funding Formula Update
 - New Funding Favorable to CSN; sent to Legislature.
 - 2. Dr. James McCoy update.
 - Enrollment update
 - Ghost student update
 - Academic Affairs now includes DWED, Institutional Research (IR), Accreditation, Strategic Planning. IRB and Achieving the Dream.
 - Two AVP positions to be posted.
 - Northwest Campus
 - 3. Dr. Avalos Update
 - 4. Dr. Kibler Update
 - 5. New CSN website should be accessible by May 2025.
- c. Recording of AFA Meeting
 - 1. Action Item: Does AFA want to record AFA meeting?
 - Vote 9 to 8 in favor of recording.
 - Eric will contact General Counsel regarding legalities of recording and retaining recordings.
- d. AFA of the Month October – Ryan Robb
- e. Committee Updates
 - i. Outside Compensation Committee (Ad-Hoc) – Has not met as of October AFA meeting. – Nancy Webb
 - ii. Safety and Security Committee (Ad-Hoc)– Vartouhi Asherian: No updates
 - iii. Website Development and Maintenance Group (Ad-Hoc) – Dana Phillips – No Updates
 - iv. NWCCU Recommendation 1 – Jane Neitz-Singleton
 - 1. Students appreciate information posted in Canvas
 - 2. Health Science advising process can be lengthy for scheduling appointments.
 - v. NWCCU Recommendation 2 – Shari Peterson – No updates
 - vi. NWCCU Recommendation 3 – No updates
 - vii. NWCCU Recommendation 4 – Jeff Fulmer & Meghan Ezekiel
 - 1. NWCCU conducting site visits on October 18.
 - 2. Met with Shared Governance groups, as Standard 4 focuses on Shared Governance.
 - 3. NWCCU met with each Shared Governance group separately.
 - viii. Work Climate Committee – Tina Dobbs
 - ix. Elections Committee: - Vartouhi Asherian - No updates
 - x. Recognition Committee – Vartouhi Asherian - No updates
 - xi. Student First Committee (Ad Hoc) Somer Rodgers, Kayla Buscher – No Updates
 - xii. Policies and Procedure Committee – No updates
 - xiii. Membership Committee (Ad Hoc)- No Updates
 - xiv. Survey Committee (Ad Hoc), No updates
 - xv. Technology Committee (Ad Hoc), Nancy Webb – No Updates
 - xvi. Salary and Benefits Committee, Nancy Webb – No updates
 - xvii. Fundraising Committee – No Updates
 - xviii. Commencement Committee – Need volunteers!
 - xix. Faculty Senate Reports – Jeff Fulmer/Jacob Bakke

- xx. Faculty Senate Environmental Committee – Tina Dobbs – No Updates
- xxi. Faculty Senate Exec (Nikki Buscher) – No updates
- f. Chair's Report
 - i. Flexible Work Policy
 - 1. Policy implementation going smoothly.
 - 2. Very quick process.
 - 3. OTS is no longer mimicking on-ground CSN office configurations in the home office.
 - Laptop, one monitor and/or a monitor and a docking station for the home office.
 - Two monitors for the on-ground CSN office.
 - End date should be 6/30/2025.
 - Renewal takes place at the end of every fiscal year to review with director supervisor.
 - Any questions, reach out to Iris.
 - ii. AFA of the Month Award Stipend – need nominations!
 - iii. Board of Regents Meeting – December 5 & 6, quarterly meeting at UNLV. Eric will be attending.

VI. **Adjourn**

- a. Meeting ended approximately 3:00pm. (Motion to Adjourn, Cristina Brown, Second Jacob Bakke).