

## **November 7, 2025, Faculty Senate Meeting Minutes**

**Opening:** Quorum established. Meeting called to order at 1:06pm. Meeting agenda approved.  
(Kevin Mitchell and Stacy Walters)

### **Present Senators:**

Tracy Sherman  
Sondra Cosgrove  
Valerie Conner  
Jacob Bakke  
Jeff Fulmer  
Lori Schuerman  
Lina Shoshani  
Glen Hortizuela  
Jeff Canion  
Gina Nakahara  
Nayelee Villanueva  
Valerie Hecht  
James Harvey  
Staci Walters  
Melissa Weinstein  
Kevin Mitchell  
Matt Howell  
Kay Doxilly  
Paul Minto  
Kenn Ketita  
Troy Beals  
David Tery  
Josh Levin  
David Skowronski  
Flora Rudacille  
Cheryce Campbell-Davis  
Corey Roveri  
Gina McDade  
Mark Bolos  
Michelle Vargas  
Ajax Delvecki  
Melissa Giovanni  
Zaven O'Bryant  
Sarah Wood  
Deborah Frank  
Michael Denman  
Andrew McCarthy  
Erin Windsor (Proxy for someone, but it doesn't say who)  
Debbie Vallin (Proxy for someone, but it doesn't say who)  
Nancy Webb (guest)

Jill Heree (guest)  
Pete Lanagan (guest)

**Office Policy:**

- Look into office space because space is running out for new faculty members
- Office policy last updated in 2005
- Committee is looking into options that exist at other institutions
- The committee will meet monthly. They want a new draft of the policy to go to the Faculty Senate by January 2026
- Possibility to share offices
- Kevin Mitchell says it is important that the new draft of the policy reflects ADA policy, which is renewable each year.
- Troy Beals asked about the possibility of faculty having offices near colleagues in the same department or area.

**AFA Evaluation Policy and Course Modalities—Nancy Webb**

- AFA Evaluation Policy has been vetted through AFA and Classified Council—unanimous approval in AFA
- Josh motioned to move policy to action; Stacy Walters seconded
- Josh motioned to vote; Jeff seconded,
- Policy voted on and approved unanimously

**E-Learning—Nancy Webb**

- Continual work on E-Learning policy; decision made to break up the policy into a series of smaller policies
- Instructional Course Modality Section—based on TMCC and what the NW Commission recommended
- 6 types of modalities—the policy has definitions of what each modality is, and has information about procedures
- They want the Faculty Senate to look at it for information and present it in December with any feedback.
- Stacy Walters asked about Coyote Flex
- Josh asked about student technology requirements—there should be requirements for in-person courses.
- Sondra Cosgrove asked to have Line B removed—about distance learning courses meeting the same criteria as in-person courses. She says she wants that assumption that online courses don't meet the same standards as in-person courses out of all policies.
- Kevin Mitchell asked to have a statement included about dual enrollment courses—dual enrollment courses offered through CSN should use CSN LMS, and not the CCSD LMS.
- ITC needs to make sure that high tech rooms remain up-to-date, and ensure that there is a budget to ensure their longevity.

**Bookstore Transition—Meghan Ezekiel**

- Online call/meeting with Dr. Malinda Daniel, Director of Change Management
- Follett's last day is December 12, 2025.
- After rental returns are done, the bookstore will be closed for updating.
- Focus on Day-1 access so students can receive their materials right away.

- There will be bulk buying so materials will be cheaper
- Materials will be delivered right to the students—materials for the course will be in the Canvas shell.
- Faculty members will decide if they want to opt in, and then students can opt out of the digital materials if they wish to do so.
- Dr. Daniels showed some features of the new system and materials
- Melissa Giovanni asked about access through Connect—can help students who are using military and other benefits
- Nancy Webb asked if it is accessible in the Canvas app. Dr. Daniels says you should download the new app.
- Tracy Sherman asked if you can add on time to access materials
- —The general rental timeframe is 18 months, but can you extend it, or use a print edition for longevity
- With the new app, they can also tell us how often students are using the books and materials after they're done with an individual course
- Students can decide whether to use digital materials or print materials
- If students don't want what the school has provisioned, they can still get the format they want, it just might not be at the lower price for bulk buying.
- Meghan says students will see a course materials fee on their account and they will have access to the materials. If they don't pay or opt out by the drop date, CSN will opt them out.

### **Election and Tenure Policies—Patrick Villa**

- **Tenure Policy:**
  - The tenure committee will be formed right away
  - Committee and candidate will do a one-year version of the tenure binder during years 1, 2, and 3, so the candidate is all ready by year 4.
  - The department chair will choose the original committee, and then the candidate can swap out individual members to get to the current committee breakdown.
  - The goal is to move the tenure application to the same place where the evaluations are done.
  - Transparency is key
  - Josh says people may be concerned by big changes.
  - Kevin says a pilot study should not be done, because it could be seen as discriminatory.
  - Troy Beals says he had a good experience with his mentors
- **Election Policy**
  - Clarify who can run and who can't, and who is eligible to vote in an election.
  - If a school doesn't have enough people to fill seats, "that is on you".
  - If a seat is vacated in the summer, there will be an election to fill that seat.

### **Updates at CSN—Dr. James McCoy and VP Lisa Bakke**

- Digital Course Accessibility and Single Sign In
  - Results of audit of digital accessibility
  - Problems with GOCSN log in
  - Looking at a new vendor as a fix for GOCSN and a different vendor
  - Can also stay with a single sign on or go away from a single sign on, and everyone would need to sign in to each step individually.

- **Student Fees**
  - Recommendation to be taken to board to increase registration fee
  - COLA shortfall--\$5 million
  - All schools are looking at 2, 3, 4% increase each year, to recoup COLA.
  - Automatic increase each year (HEPI)
  - They want to have our increase at low point when HEPI is at its highest. When HEPI is at low point, we will be at our high point in our fee increases
- **Academic Success Initiatives Fee**
  - CSN is the only institution with this fee.
  - Fee can be used for anything related to student success, but right now it will go mostly to tutoring services.
  - \$5 increase
  - Distance Education Fee—we are the lowest fee of all Nevada institutions.
  - Increase will go from \$5/course to \$7/course
  - Dr. Avalos says he has been speaking with students and having conversations about it with ASCSN.
  - Students asked if we could look at dialing things back and trying to do whatever is needed to not raise fees.
  - They looked at what could be done to assist and then went back to ASCSN. ASCSN had town halls, and students want another round of town halls
  - Students were told that these fees would be approved, so they want students to weigh in to see how they want to see the fees used.
  - Sondra says she will help any students who want to reach out about the fees, even if the fees are a “done deal”.
  - She says this will teach students the importance of weighing in and making opinions heard to the people who are up for reelection.
  - Valerie Connor says that when CSN students come out for public comment the Board of Regents listens.

#### **Chair Report—Tracy Sherman:**

- **Emeritus Policy**
- It shouldn't be adversarial
- Result of the next NSHE salary study will be discussed at the next Board of Regents meeting
- Not a lot of money is needed to fix the study
- Jury for Chapter 6
- The Faculty Senate Chair needs to put together a jury for hearings.
- The process will be automated
- There was always a jury pool. If you haven't gotten notified, it's because there was already a pool when it got to your name.

#### **New Business**

Gina McDade—PTA program

Students drop out because it is more work than they bargained for

Concerns about being a small, limited-entry program—program can't take more than 12 students to compensate for attrition.

They are worried about the threshold and per-student pay for small yield programs

Tracy thinks the threshold is 23 students in 3 years.

Motion to adjourn at 4:20pm