PRINTING A ROSTER

1. After you logged on, www.csn.edu

Click on Enter Faculty Self Service link:

(If you are taking classes, you will see 2 tabs. Make sure you have clicked on the Faculty tab.)

2. You will see this screen. If you do not see your schedule, make sure on the right panel you are in My Schedule
3. Click on **Class Roster** (the 3 little people icon):

4. At the bottom of the screen, if you click on **Printer Friendly Version**, nothing will print! Unless you press **CTRL P**

If you press **CTRL P**, it will print the entire screen!