

STUDENT REAPPLICATION PROCEDURES

Rev. 5/21/2025

I. DEFINITIONS

- a. **Reapplication** occurs when a student exits a Limited Entry program during any semester and is reapplying to enter the same program with all program courses to be retaken.
- b. **Reinstatement** occurs when a student exits a Limited Entry program during any semester and is requesting to reenter the same program in the semester they left. See Student Reinstatement Procedures located on the “Health Sciences Program Requirements” page (<https://www.csn.edu/health-sciences-program-requirements>) under the “Forms and Information for Health Science Students” tab.
- c. **Matriculated:** Enrolled in program specific courses leading to a degree.

II. TYPES OF WITHDRAWAL

- a. A student may be administratively withdrawn from a limited-entry health science program for reasons of academic failure, unsatisfactory clinical performance, failure to meet key deadlines or program benchmarks, or for egregious professional misconduct.
- b. A student may voluntarily withdraw from a health science program.

III. REAPPLICATION TO A PROGRAM

- a. Students who have matriculated into a limited-entry program, and who later exit that program (whether administratively or voluntarily), may reapply into the same program for a second matriculated attempt.
- b. Reapplication decisions occur at the individual program level.
 - i. A “Reapplication Letter” **obtained from the respective Program Director** must be included in the Limited Entry application packet.
 - ii. Reapplicants must meet all current CSN and program eligibility requirements.

Note: Students previously enrolled in the Diagnostic Medical Sonography Program (General or Cardiac Track), Health Information Technology or Medical Coding Programs, or the Medical Laboratory Scientist or Medical Laboratory Technician Programs, who wish to reapply to the same program or apply to a related program or track, must follow the steps outlined in section III.b.