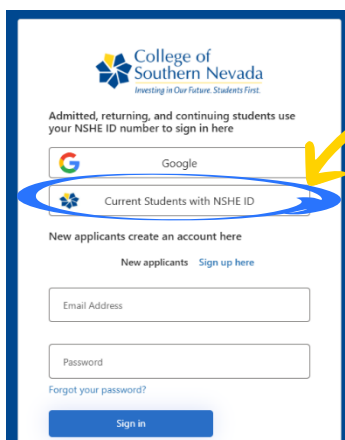


## Book an Appointment with the VETS Department

**To find your appropriate advising group: please see your MyCSN To-Do List for your advising unit.**

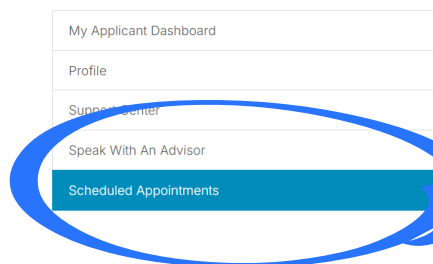
**Note:** Health Programs Advising has its own appointment system. If you're planning to do a CSN Health Sciences program, schedule at <https://hpa.mywconline.com>.

1. Log in the CSN Portal by visiting <https://my.csn.edu/>.



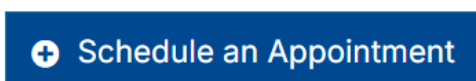
Log in with your  
[current NSHE ID](#)

2. Open the Appointments module in the portal.



Click on **Scheduled Appointments**  
at the left side menu

3. Click on the Schedule an Appointment button at the top right to start booking.



# Student Appointment Booking



## 4. Select "I am a current CSN student with an NSHE ID".

Appointment Booking (New)

Select one of the options below

☒ I am a current CSN student with an NSHE ID

☐ I am currently not a CSN student and/or do not have an NSHE ID yet

## 5. Complete the mandatory fields.

Select one of the options below

☒ I am a current CSN student with an NSHE ID

☐ I am currently not a CSN student and/or do not have an NSHE ID yet

NSHE ID (10 Digit Number) \* ⓘ

0000000000

Department \* ⓘ

VETS Advising

Service \*

Please Select One...

Major \*

Please Select One...

VA Education Benefit \*

Please make a selection

Enter your NSHE ID (student ID)

Select **VETS Advising** in the Department field.

Select the service you need for the appointment

Select **your major**

Select **your VA Education Benefit**

## 6. Enter your contact information and details. Select a date range.

Email address for appointment communications \* ⓘ

Mobile phone number for appointment communications \* ⓘ

Provide details about what you would like to discuss during your appointment \*

Appointment Date Range

September 3, 2025 - September 10, 2025

Find available times

Enter **your preferred email and phone number** to receive confirmation and reminders about your appointment

Provide details that will help us to assist you better during your appointment

Select a time range in the calendar to search for available appointments

Click here to display all the available appointments in the selected date range.

## Student Appointment Booking



- Explore all the available appointments in the selected time frame by staff member, location, and meeting type.

Click on the [Edit Selection Options](#) button to filter the results if needed.



Available appointments for Sep 2, 2025 - Sep 9, 2025

Date	Start Time	End Time	Staff Member	Campus/Location	Meeting Type	Action
09-09-2025	12:30 PM	01:00 PM	Wayne Arnold	West Charleston	In-Person	<a href="#">Book Now</a>
09-09-2025	12:00 PM	12:30 PM	Karli Tovar	West Charleston	In-Person	<a href="#">Book Now</a>
09-09-2025	11:30 AM	12:00 PM	Wayne Arnold	West Charleston	In-Person	<a href="#">Book Now</a>
09-09-2025	11:00 AM	11:30 AM	Karli Tovar	West Charleston	In-Person	<a href="#">Book Now</a>
09-09-2025	04:00 PM	04:30 PM	Wayne Arnold	West Charleston	In-Person	<a href="#">Book Now</a>
09-09-2025	03:30 PM	04:00 PM	Karli Tovar	West Charleston	In-Person	<a href="#">Book Now</a>
09-09-2025	03:00 PM	03:30 PM	Wayne Arnold	West Charleston	In-Person	<a href="#">Book Now</a>

Showing 1 to 95 of 95 entries

Don't see an availability that works for you? Please use "Edit Selection Options" button above to make changes to your query.

- Filter available appointments by date and time range, specific staff member, campus (if applicable), or appointment type.

Appointment Booking (New)

**Appointment Date Range**

September 2, 2025 - September 9, 2025

**Starting at**

8:00 AM

**Ending at**

4:00 PM

**Filter Results**

Preferred Staff Member

Campus

**Appointment Type**

☒ In-Person

☒ Phone

[Click here to display filtered results](#)

[Apply Changes](#) [Back to Results](#)



## Student Appointment Booking



### 9. Explore the results to find the most convenient appointment.

Click on [Book Now](#) to complete the booking process.

Available appointments for Sep 2, 2025 - Sep 9, 2025

Date	Start Time	End Time	Staff Member	Campus/Location	Meeting Type	Action
09-09-2025	12:30 PM	01:00 PM	Wayne Arnold	West Charleston	In-Person	 <a href="#">Book Now</a>
09-09-2025	12:00 PM	12:30 PM	Karli Tovar	West Charleston	In-Person	 <a href="#">Book Now</a>
09-09-2025	11:30 AM	12:00 PM	Wayne Arnold	West Charleston	In-Person	<a href="#">Book Now</a>
09-09-2025	11:00 AM	11:30 AM	Karli Tovar	West Charleston	In-Person	<a href="#">Book Now</a>
09-09-2025	04:00 PM	04:30 PM	Wayne Arnold	West Charleston	In-Person	<a href="#">Book Now</a>
09-09-2025	03:30 PM	04:00 PM	Karli Tovar	West Charleston	In-Person	<a href="#">Book Now</a>
09-09-2025	03:00 PM	03:30 PM	Wayne Arnold	West Charleston	In-Person	<a href="#">Book Now</a>

Showing 1 to 95 of 95 entries

Don't see an availability that works for you? Please use "Edit Selection Options" button above to make changes to your query.

### 10. Congratulations! You booked an appointment. You will receive email and SMS reminders to the address and number in your profile 24 hours prior to your appointment.

## Your Appointment is Confirmed!

The details of your appointment are as follows :

**Date** : September 09 2025  
**Time** : 12:00 PM  
**Duration** : 30 Minutes  
**Campus** : West Charleston  
**Appointment Type** : In-Person  
**Staff Member** : Wayne Arnold  
**Meeting Location** : Charleston Campus MOD 9  
**Service** : All VR&E (Chapter 31) Students – please select the major you will be pursuing  
**Major** : Accounting - ACC-AAS  
**Notes** : I would like to plan my classes for the next semesters.

You will receive an email containing detailed information about your appointment to the email address provided and your student email.