

# RESOURCES FOR STUDENT SUCCESS

Prepared by CSN's Department for Advising and Coaching Services

Revised 6/2017



## CSN Area Code is (702)

**ADVISING AND COACHING SERVICES** – Course planning for first-time college students, returning and incoming transfer students with undeclared majors. To book an appointment please go to <https://csnacs.mywconline.com/>.

CHARLESTON	Bldg. D – Lobby	651-5670
HENDERSON	Bldg. B – Room 120 Student Services Area	651-3165
N. LAS VEGAS	Bldg. E – Room 122 Student Services Area	651-4049

**SUCCESS COACHES** help students assess personal strengths and limitations, learn academic success strategies, explore careers, declare a major, learn to navigate the educational system, benefit from campus and community resources, and connect to campus life.

CHARLESTON	Bldg. D – Room 153	651-7367
HENDERSON	Bldg. B – 120	651-3103
N. LAS VEGAS	Bldg. E – Room 122 Student Services Area	651-2626

**ACADEMIC COUNSELING FOR RETURNING, CONTINUING, AND TRANSFER STUDENTS WITH DECLARED MAJORS** Counselors help with course selection, degree audits, and development of educational and vocational plans according to selected majors. For Academic School/Department Counselor contact information, please go to <https://csn.mywconline.net/>.

**CAREER SERVICES** – Helps students define career goals through career assessments and offers job search services, assistance in writing resumes and interview skills to students and community members.

CHARLESTON	MOD 9	651-5089
HENDERSON	Bldg. B – Room 120 - Student Services Area	651-3174
N. LAS VEGAS	Bldg. E – Room 120 Student Services Area	651-4700

**CHILD CARE** – Serves student/faculty/staff children ages 2 to 5.

CHARLESTON		651-7390
N. LAS VEGAS		651-4944

**COMMUNICATION LAB** – Provides **FREE** assistance to students taking communication courses who need help with practice, research, interviewing techniques, as well as with visual aid preparation. Call for hours of operation or to make an appointment.

CHARLESTON	Module 2 Room 205	651-7834
HENDERSON	Bldg. C – Computer Lab	651-3047
N. LAS VEGAS	Bldg. A – Room 1707	651-4917

**COMPUTER LABS** – Internet and CANVAS access, word processing, Microsoft Office, and tutorials in computer programs.

CHARLESTON	Bldg. C – First Floor	651-5931
HENDERSON	Bldg. C – First Floor	651-3002
N. LAS VEGAS	Bldg. C – Second Floor	651-4592

**COMPUTER LEARNING CENTER (CIT/IS)** – Offer **FREE** assistance in Computing & Information Technology and Information Systems classes (limited days and times, check schedule online at [www.csn.edu/tutoring](http://www.csn.edu/tutoring)).

CHARLESTON	Bldg. C – Room 116	
N. LAS VEGAS	Telecom Bldg. – Room 2767	

**COUNSELING AND PSYCHOLOGICAL SERVICES (CAPS)** – Provides short term counseling/psychotherapy for individuals, couples, families, and groups.

CHARLESTON	Bldg. D – Room 104	651-5518
HENDERSON	Bldg. C – Room 113A	651-5518
N. LAS VEGAS	Bldg. E – Room E101	651-4099

**DEAF AND HARD OF HEARING SERVICES** – Services for deaf and hard of hearing students. Please contact Program Coordinator at 651-4448.

**DISABILITY RESOURCE CENTER** – Provides accommodations to students with documented disabilities.

CHARLESTON	Bldg. D – Room 116	651-5644
HENDERSON	Bldg. B – Student Services Area	651-3795
N. LAS VEGAS	Bldg. E – Room 120N	651-4045

**EARLY CHILDHOOD LAB** – providing student/staff/faculty children age 12 months to pre-kinder morning pre-school classes. The Lab operates on a waiting list basis.

N. LAS VEGAS		651-4004
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**FACULTY E-ALERT (the Electronic Early Warning System)** – allows CSN’s instructional staff to become proactive and collaborate with Student Affairs in offering struggling students assistance to pass their classes. This electronic student referral system administered by Advising and Coaching Services contacts the student and proposes working together on strategies and interventions that can help in successful course completion. Faculty can **log into MyCSN** and access their class roster and click on the Early Alert Box next to the 10 digit-number belonging to the student in need of assistance.

**FINANCIAL AID** – Provides information and assistance to students applying for financial aid programs such as Grants, Work Study, Scholarships and Loans. Apply for Federal Financial Aid at [www.fafsa.gov](http://www.fafsa.gov) early every year.

CHARLESTON	Bldg. D – Lobby	906-0830
HENDERSON	Bldg. B – Student Services Area	906-0830
N. LAS VEGAS	Bldg. E – Room 118 Student Services Area	906-0830

**INTERNATIONAL CENTER** – Provides international students assistance with admissions, orientation, academic and personal counseling, and immigration advisement.

CHARLESTON	Bldg. D – Room 106	651-5820
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**LANGUAGE LABS** – Provides English as a second language (ESL) testing. Labs also provide language students access to audio, video, and computer materials used in developing language proficiency.

CHARLESTON	Bldg. C - Room 169	651-5736
N. LAS VEGAS	Bldg. C - Room 2649	651-4475

**LIBRARY SERVICES** – Librarians help students find information and cite sources for assignments. Libraries offer computers, study space, research workshops and books/DVD’s to check out. Get online books, articles, streaming video, research guides and tutorials at [www.csn.edu/library](http://www.csn.edu/library).

CHARLESTON	Bldg. I - First Floor	651-5723
HENDERSON	Bldg. A – 120	651-3066
N. LAS VEGAS	Bldg. E – 201	651-4014

**MATH RESOURCE CENTERS** – **FREE** individual and group drop-in tutoring, offering assistance in various levels of math.

CHARLESTON	Bldg. K – Room 406	651-7320
HENDERSON	Bldg. C – Room 119	651-3517
N. LAS VEGAS	Bldg. C – Room 2651	651-4685

**MULTICULTURAL CENTER** – Gathering space where students from all ethnic backgrounds can obtain information on support services, scholarships, program planning, and referrals to campus and community services. Its Multicultural library houses resources on multiculturalism in the curriculum, teaching cultural competence, and diversity in the classroom.

N. LAS VEGAS                      Room N-204    651-4231

**SCIENCE RESOURCE CENTERS** – **FREE** individual and group drop-in tutoring offering assistance in various levels of science.

CHARLESTON                      Bldg. H – Room 203    651-7615  
HENDERSON                      Bldg. B – Room 201 (by appointment only)                      651-3167  
N. LAS VEGAS                      Bldg. S – Room S245    651-4088

**NETWORKING LAB** – Offers **FREE** assistance in Networking classes (limited days and times; check schedule online at [www.csn.edu/tutoring](http://www.csn.edu/tutoring)).

N. LAS VEGAS                      Telecom Bldg. – Room 2752

**REGISTRAR'S OFFICE** – Handles admissions, transcripts, student appeal petitions, declaration of major, transfer credit evaluation, applications for graduation, name and address changes, and residency issues (including tuition classification based on state residency). To access their forms, including enrollment verification process, visit [www.csn.edu/RegistrarForms](http://www.csn.edu/RegistrarForms).

CHARLESTON                      Bldg. D – Lobby    651-5610  
HENDERSON                      Bldg. B – Student Services Area    651-3030  
N. LAS VEGAS                      Bldg. E – Room 112 Student Services Area    651-4060

**REENTRY** – Provides students in Career and Technical Education programs (AAS, AB and Certificate) with tuition, books and support services assistance. Students belonging to the following special populations are encouraged to apply: low income, single parents, educationally disadvantaged, displaced homemaker, disabled or students declaring a non-traditional occupational degree. Provides information on pre-apprenticeship training.

CHARLESTON                      MOD 11    651-5089  
HENDERSON                      Bldg. B – Student Services Area    651-3174  
N. LAS VEGAS                      Bldg. E – Room 120 Student Services Area    651-4681

**SMARTHINKING** – Offers online tutoring, writing services, and homework assistance 24 hours a day, 7 days a week. It provides assistance in Mathematics (Basic Skills through Calculus II), Writing, Chemistry, Physics, Biology, Accounting, Economics, Spanish and Statistics. To access the service go to [www.smarthinking.com](http://www.smarthinking.com). Please visit [www.csn.edu/pages/1259.asp](http://www.csn.edu/pages/1259.asp) or call 651-5619 for Log-in & password information.

**STUDENT LIFE AND LEADERSHIP DEVELOPMENT** – Works with:

- ❖ *Student Government* – The elected student body representing all CSN students.
- ❖ *Leadership Academy* – Promoting student leadership.
- ❖ *Intramural Sports*.
- ❖ *Student Clubs and Organizations* – approximately 40.
- ❖ *Phi Theta Kappa* – the Honor Society for community and junior colleges. (3.5 Cum GPA).
- ❖ *Collegiate Review* – CSN student newspaper.
- ❖ *Student Identification Cards* – must show a current semester schedule and photo I.D.

CHARLESTON                      Bldg. B – Room 102    651-5904  
HENDERSON                      Bldg. B – Room 130E    651-3709  
N. LAS VEGAS                      Bldg. E – Room 103    651-4051

**TESTING AND ASSESSMENT CENTERS** – Offer placement, certification, and credit by examination; they also serve as make-up test locations. Make an appointment to test at [www.csn.edu/csn-testing](http://www.csn.edu/csn-testing).

CHARLESTON	Bldg. D – Lobby	651-5733
HENDERSON	Bldg. B – Room 107 Student Services Area	651-3128
N. LAS VEGAS	Bldg. E – Room 122 Student Services Area	651-4050

## TEXTBOOK ASSISTANCE OPPORTUNITIES

- ♦ **“TEXTBOOK ASSISTANCE PROGRAM”** – The service, administered by the ReEntry Program, provides textbook loans to students on a per semester basis. Eligible students must sign up with ReEntry and present a class schedule and booklist corresponding with the requested textbook.

**CENTERS FOR ACADEMIC SUCCESS** – Provides **FREE** one-on-one tutoring in a variety of courses. For more information visit [www.csn.edu/centers-academic-success](http://www.csn.edu/centers-academic-success).

CHARLESTON	Bldg. D – Room 203	651-5732
HENDERSON	Bldg. B – Room 201	651-3125
N. LAS VEGAS	Bldg. S – Room 247	651-4232

**TRIO STUDENT SUPPORT SERVICES** – One stop shop for first-generation college, financial aid eligible, and disabled students offering tutoring, academic advising, career exploration, college-transfer assistance, and development of college success strategies.

N. LAS VEGAS	Bldg. E – Room 109	651-4441
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**UNLV/CSN TRANSFER OFFICE** – Provides transfer information and application assistance to UNLV institutions, including degree plans, course equivalency, and curriculum guidelines / agreements.

CHARLESTON	MOD 10	651-7551
HENDERSON	Bldg. B – Room 124	651-3136
N. LAS VEGAS	Bldg. E – Room 122A	651-4931

**NSC/CSN TRANSFER OFFICE** – Provides transfer information and application assistance to students planning to go on to a bachelor’s degree at Nevada State College. Appointments scheduled at [nsaac.clickbook.net](http://nsaac.clickbook.net).

CHARLESTON	Mondays	MOD 10 (near bldg. K)	702-992-2160
HENDERSON	Tuesdays	Bldg. B – Room 124	702-992-2160
N. LAS VEGAS	Wednesdays	Bldg. E – Room 120F	702-992-2160

**VETERAN AFFAIRS** – Certifies enrollment of veterans and their dependents using veterans’ educational benefits; acts as liaison with the Veterans Affairs Office. Recommend that eligible students visit the office immediately after submitting the student admissions application.

CHARLESTON	MOD 11	651-5060
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**READING AND WRITING CENTERS** – Provides **FREE** assistance with all aspects of paper writing. No appointment necessary.

CHARLESTON	Bldg. C – Room 112	651-7402
HENDERSON	Bldg. C – Computer Lab	651-3187
N. LAS VEGAS	Bldg. T – Room 1707	651-4101

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### **En Español**

*CSN es una institución (igualdad de oportunidades laborales/acción afirmativa) y no discrimina en base del sexo, la edad, la raza, el color, la religión, la discapacidad, el origen nacional, el estatus de veterano, la orientación sexual, la información genética, la identidad de género, o la expresión de género en los programas o las actividades que opera. Para más información visite la página web <http://www.csn.edu/nondiscrimination>*