**JPN 211** Second Year Japanese I  
3 (3,0,0,0)  
Designed to continue the development of language skills in listening, speaking, reading and writing. Contextual studies. Prerequisite: JPN 112.

**JPN 212** Second Year Japanese II  
3 (3,0,0,0)  
Designed to continue the development of language skills learned in JPN 211. Prerequisite: JPN 211.

**Korean**

**KOR 101B** Conversational Korean I  
3 (3,0,0,0)  
A course emphasizing spoken communication. Speaking skills, oral and listening skills, reading and writing skills explored. A vocabulary of Korean-English words developed.

**KOR 102B** Conversational Korean II  
3 (3,0,0,0)  
Students will continue to develop speaking, oral and listening skills and vocabulary. Prerequisite: KOR 101B.

**KOR 111** First Year Korean I  
4 (4,0,0,0)  
The development of language skills in listening, speaking, and writing. Oral emphasis.

**KOR 112** First Year Korean II  
4 (4,0,0,0)  
A second semester course designed to continue and improve the skills learned in KOR 111. Prerequisite: KOR 111.

**KOR 211** Second Year Korean I  
3 (3,0,0,0)  
Designed to continue the development of language skills in listening, speaking, reading, and writing. Contextual studies. Prerequisite: KOR 112.

**KOR 212** Second Year Korean II  
3 (3,0,0,0)  
Designed to continue the development of language skills learned in KOR 211. Prerequisite: KOR 211.

**Latin American Studies**

**LAS 100** Introduction to Latina/o Studies  
3 (3,0,0,0)  
An introduction to the field of Latina/o Studies through a multidisciplinary approach to provide students an integrated exploration of the complexities of this dynamic population.

**LAS 101** Introduction to Latin American Studies  
3 (3,0,0,0)  
Interdisciplinary introduction to the culture, history, and political economy of contemporary Latin America; examines topics such as colonialism and independence, values and social structures, political institutions, and economic relations in the region; presents an overview of the history and conditions of U.S. Latinos.

**LAS 210** Hispanic Groups in the United States  
3 (3,0,0,0)  
This course studies the Hispanic populations of the United States, focusing especially on the three largest Hispanic groups: Mexicans, Puerto Ricans, and Cubans. The class analyzes and compares how the different Hispanic groups handle reality, immigration, and the processes involved in adapting to life in the U.S.

**LAS 223** Spanish Caribbean Culture  
3 (3,0,0,0)  
This course examines historical, cultural, and social developments of the Spanish Caribbean from pre-Hispanic times to the present. Topics include history, traditions, ethnicity, literature, arts, religion, politics, music, and food. (Same as SPAN 223.)

**LAS 224** Mexican Culture  
3 (3,0,0,0)  
This course focuses on elements that contribute to the formation of the culture and identity of the Mexican nation: history, religion, music, art, food, movies and TV, traditions, celebrations and folklore, social realities, and the relationship with the U.S. Taught in English. (Same as SPAN 224.)

**LAS 299** Capstone Class in Latin American Studies  
1 (0,0,0,1)  
As the last course of special program’s requirements, it integrates coursework covered in the Latin American and Latina/o Studies AA degree program and independent work involving reading, writing, and research. Prerequisite: Instructor approval.

**Latin**

**LAT 111** First Year Latin I  
4 (4,0,0,0)  
A beginning level Latin course emphasizing the development of reading and writing skills and cultural understanding. Emphasis on basic comprehension and communication.

**LAT 112** First Year Latin II  
4 (4,0,0,0)  
A second-semester course of beginning-level Latin emphasizing the development of reading and writing skills and cultural and historical understanding. Emphasis on basic comprehension and communication. Prerequisite: LAT 111.

**Law**

**LAW 101** Fundamentals of Law I  
3 (3,0,0,0)  
Relationship and delineation of the function and responsibility of the legal assistant, the attorney and the client. Prerequisites: ENG 100 or ENG 101 with a grade of C or better and IS 101.

**LAW 204** Torts  
3 (3,0,0,0)  
Students will become familiar with the major torts of negligence, trespass to land, defamation, strict liability, wrongful death and conversion. Prerequisite: LAW 101.
LAW 205  Contracts  3 (3,0,0,0)
Discusses the basic elements of contract law including offer, acceptance, consideration, contractual capacity, legality, defenses to enforcement of contracts, remedies and an introduction to the Uniform Commercial Code. Special emphasis placed on the practical analysis of contracts. Prerequisite: LAW 101 or Instructor approval.

LAW 231  Civil Procedure  3 (3,0,0,0)
This course emphasizes the court system in Nevada focusing on the internet. Topics include preparing pretrial litigation documents, as well as drafting a complaint, answer, and summons. Prerequisites: LAW 101 and LAW 259.

LAW 232  Criminal Procedure  3 (3,0,0,0)
Examines the criminal justice system, including procedures from arrest to final disposition, principles of constitutional, federal, state and local laws as they affect the process in criminal court procedures. Prerequisite: LAW 101.

LAW 234  Civil Procedure II  3 (3,0,0,0)
This course explores the court system in Nevada from the point of preparing for trial to post trial and alternative dispute resolutions, by retrieving rules from Nevada websites and federal websites. The students will be preparing documents for trial, including summarizing depositions and medical records. Prerequisite: LAW 231.

LAW 250  Administrative Law  3 (3,0,0,0)
Study of the history of administrative agencies, administrative law procedures, use of expert witnesses, law of evidence, constitutional limitations and judicial review. Prerequisite: LAW 101.

LAW 251  Bankruptcy  3 (3,0,0,0)
Study of expanded jurisdiction, its effects on financial rehabilitation of individuals and corporations; involuntary petitions, preparation of voluntary petitions filing; automatic stay provisions, complaint to vacate stay and abandonment of assets. Prerequisite: LAW 101.

LAW 252  Family Law  3 (3,0,0,0)
The law of family relations, including the following: marriage, annulment, dissolution, divorce, separation, guardianship, adoption, custody and legitimacy of children, parental rights and rights and duties of minors. Prerequisite: LAW 101.

LAW 253  Law Office Management  3 (3,0,0,0)
A study of economical and efficient law office practices and procedures including the proper use of law office technology and computerized data processing. Prerequisite: LAW 101.

LAW 255  Probate Procedures  3 (3,0,0,0)
Law related to estate planning issues. Includes procedure to distribute a person’s estate upon one’s death, creation and administration of a trust and procedure to appoint another to act on one’s behalf. Also includes a discussion of health care documents and related elderly care issues. Prerequisite: LAW 101.

LAW 258  Constitutional Law  3 (3,0,0,0)
This course will introduce the student to the fundamental principles and concepts of American Constitutional Law with specific emphasis on civil rights, liberties and responsibilities. Prerequisite: LAW 101.

LAW 259  Legal Writing  3 (3,0,0,0)
An in-depth study and development of legal writing skills. Introduction to the major forms of legal writing, legal terminology, and the principles for organization of legal memorandums or briefs. Prerequisite: LAW 101 or Instructor approval.

LAW 261  Legal Research I  4 (4,0,0,0)
Legal research and terminology, including law library familiarization and development of skills. Emphasis on finding, reading and synthesizing cases and in preparing legal memoranda. Prerequisites: LAW 101 and LAW 259.

LAW 262  Legal Research II  4 (4,0,0,0)
In-depth study for developing legal research and writing skills. Subjects presented in Legal Research I will be covered in greater detail using federal, state, and administrative law. Emphasis will be placed upon computer assisted legal research tools such as Westlaw, Lexis, and the Internet. Prerequisite: LAW 261.

LAW 263  Ethics  3 (3,0,0,0)
Covers the relationship between the court, attorney, client and legal assistant. Discusses what a legal assistant may and may not do. Also discusses conflicts of interest, dealing with witnesses and adverse parties and confidentiality.

LAW 264  Civil Evidence  3 (3,0,0,0)
To familiarize the student with the rules and forms of evidence that is admissible in court. Prerequisite: LAW 101.

LAW 295  Supervised Field Experience  3 (0,0,0,8)
Offers legal assistant work experience under the supervision of an attorney. The student will work at a local law firm or agency eight hours per week, for a total of 120 hours to gain practical work experience. The student and law firm/agency will report their experience to the program director. Prerequisites: Completion of 21 LAW credits and Legal Programs Director approval.