

How to View Enrollment Dates, Class Schedule, Weekly Schedule, Grades, and Course History in MyCSN

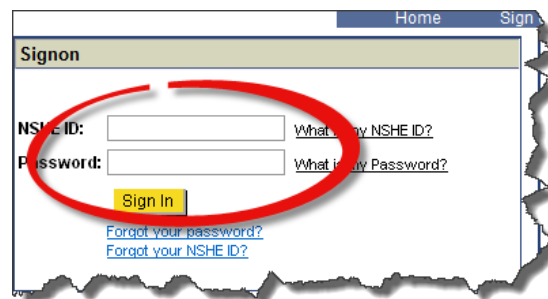
1. Before accessing your MyCSN student account, make sure you validate your account and register your password.
 - a. To validate your account:
 - i. [Click here validate your CSN student account](#)
 - ii. Click on the **Account Validation** link
 - iii. Enter your NSHE ID (ten-digit number) and last name as it appears on your CSN admissions email.
 - iv. Enter your Personal Identification Number (PIN). It is the last four digits of your social security number (SSN). If you did not provide your SSN on your admissions application, enter 9999.
 - b. To register your password:
 - i. [Click here to register your password](#)
 - ii. Click on the **Reset Password** link
 - iii. Click on **Password Registration**
 - iv. Follow the on screen prompts to register your password
 - c. If you encounter any issues validating your account or registering your password, call (702) 651-5555.

2. After validating your student account and registering your password, log on to <https://go.csn.edu/LoginPolicy.jsp>.

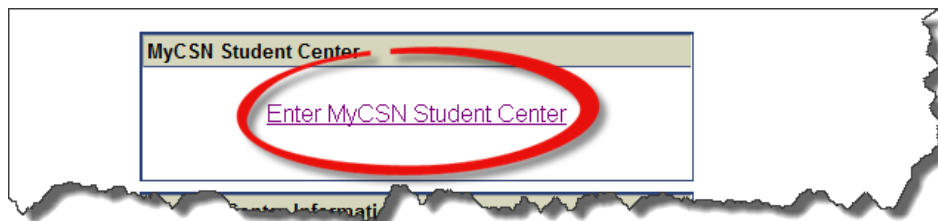
3. Click on the MyCSN tile.



4. If required, enter your login credentials again.



5. Click on the **MyCSN Student Center** hyperlink.



6. Enrollment dates will be seen in the screenshot below.

Academics

[Search](#)
[Plan](#)
[Enroll](#)
[My Academics](#)

other academic... ▾ ⏏

Deadlines URL

Upcoming Schedule	
Class	Schedule
MATH 96-5403 LEC (97399)	TuTh 4:30PM - 7:20PM Room: TBA

[weekly schedule](#) ▶
[enrollment shopping cart](#) ▶

Finances

My Account
[Account Inquiry](#)
[Payment Profile](#)
[Enroll In Direct Deposit](#)
[Class Refund Dates](#)

Financial Aid
[View Financial Aid](#)
[Accept/Decline Awards](#)
[Report Other Financial Aid](#)

other financial... ▾ ⏏

Account Summary

You owe 0.00.

- Due Now 0.00
- Future Due 0.00

This may not reflect recent changes to your tuition and fees. For an updated balance, click on Account Inquiry.

Currency used is US Dollar.

[make a payment](#) ▶

SEARCH FOR CLASSES

Communication Center

[Go To Communication Center](#)

Holds


No Holds.

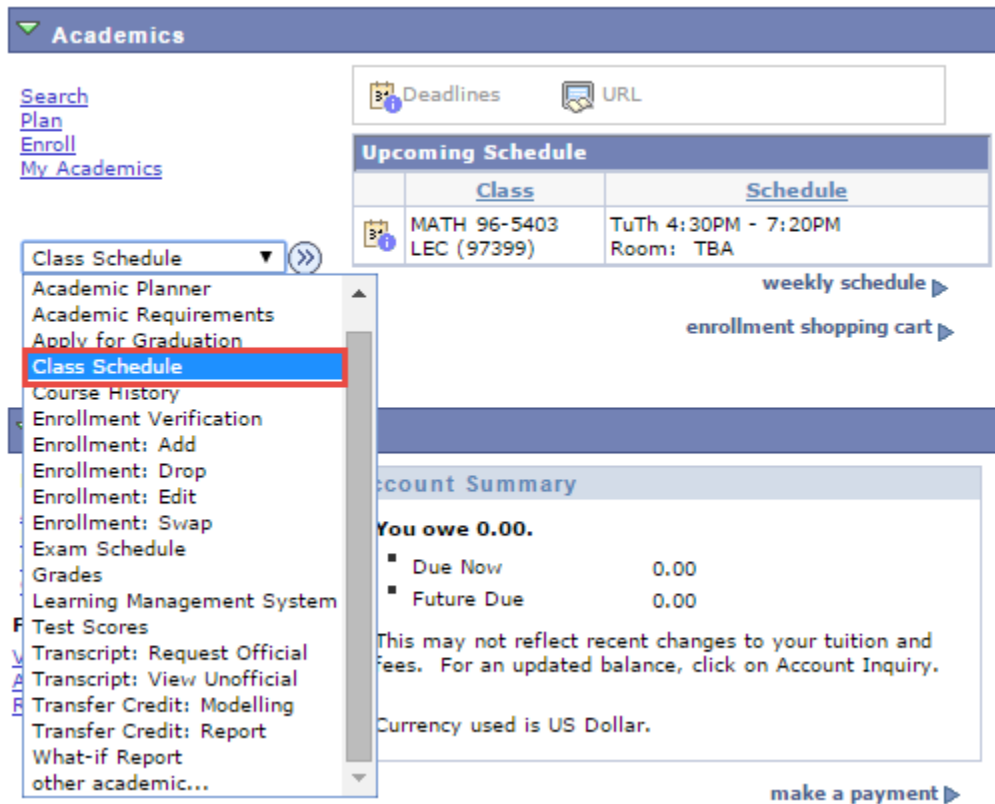
To Do List

No To Do's.

Enrollment Dates

[Open Enrollment Dates](#)

7. To view your class schedule, select **Class Schedule** in the drop down list under the **Academics** heading, then click on the  icon.



The screenshot displays the 'Academics' section of a web portal. At the top, there is a blue header with the word 'Academics' and a dropdown arrow. Below this, there are links for 'Search', 'Plan', 'Enroll', and 'My Academics'. To the right, there are icons for 'Deadlines' and 'URL'. The main content area features an 'Upcoming Schedule' table with two columns: 'Class' and 'Schedule'. The table contains one entry for 'MATH 96-5403 LEC (97399)' with a schedule of 'TuTh 4:30PM - 7:20PM' and 'Room: TBA'. Below the table, there are links for 'weekly schedule' and 'enrollment shopping cart'. On the left side, a dropdown menu is open, showing various options including 'Class Schedule', which is highlighted with a red border. Other options include 'Academic Planner', 'Academic Requirements', 'Apply for Graduation', 'Course History', 'Enrollment Verification', 'Enrollment: Add', 'Enrollment: Drop', 'Enrollment: Edit', 'Enrollment: Swap', 'Exam Schedule', 'Grades', 'Learning Management System', 'Test Scores', 'Transcript: Request Official', 'Transcript: View Unofficial', 'Transfer Credit: Modelling', 'Transfer Credit: Report', 'What-if Report', and 'other academic...'. At the bottom right, there is a link for 'make a payment'.

Academics

[Search](#)
[Plan](#)
[Enroll](#)
[My Academics](#)

Deadlines URL

Upcoming Schedule	
Class	Schedule
MATH 96-5403 LEC (97399)	TuTh 4:30PM - 7:20PM Room: TBA

[weekly schedule](#)
[enrollment shopping cart](#)

Account Summary

You owe 0.00.

▪ Due Now	0.00
▪ Future Due	0.00

This may not reflect recent changes to your tuition and fees. For an updated balance, click on Account Inquiry.

Currency used is US Dollar.

[make a payment](#)

8. Your class schedule can now be viewed.


My Class Schedule

Select Display Option List View Weekly Calendar View

2015 Fall | Undergraduate | College of Southern Nevada

Class Schedule Filter Options

Show Enrolled Classes Show Dropped Classes Show Waitlisted Classes [filter](#)



MATH 96 - Intermediate Algebra						
Status	Units	Grading	Grade	Requirement Designation	Deadlines	
Enrolled	3.00	Letter Grades		B Course (Taken)		
Class Nbr	Section	Component	Days & Times	Room	Instructor	Start/End Date
97399	5403	Lecture	TuTh 4:30PM - 7:20PM	TBA	Mark Heter	10/19/2015 - 12/13/2015


9. To view your weekly schedule, click on the **Weekly Schedule** hyperlink.

Academics

[Search](#)
[Plan](#)
[Enroll](#)
[My Academics](#)

other academic...

 Deadlines  URL

Upcoming Schedule	
Class	Schedule
 MATH 96-5403 LEC (97399)	TuTh 4:30PM - 7:20PM Room: TBA

[weekly schedule ▶](#)

[enrollment shopping cart ▶](#)

10. Your weekly schedule can now be viewed. Different display options can be selected at the bottom of the screen. Start and end times can be changed. You can also change the week you're viewing.

My Class Schedule

Select Display Option List View Weekly Calendar View

<< previous week Week of 10/19/2015 - 10/25/2015 next week >>

Show Week of Start Time End Time


Time	Monday Oct 19	Tuesday Oct 20	Wednesday Oct 21	Thursday Oct 22	Friday Oct 23	Saturday Oct 24	Sunday Oct 25
7:00AM							
8:00AM							
9:00AM							
10:00AM							
11:00AM							
12:00PM							
1:00PM							
2:00PM							
3:00PM							
4:00PM							
5:00PM		MATH 96 - 5403 Lecture 4:30PM - 7:20PM Location: TBA		MATH 96 - 5403 Lecture 4:30PM - 7:20PM Location: TBA			
6:00PM							
7:00PM							
8:00PM							

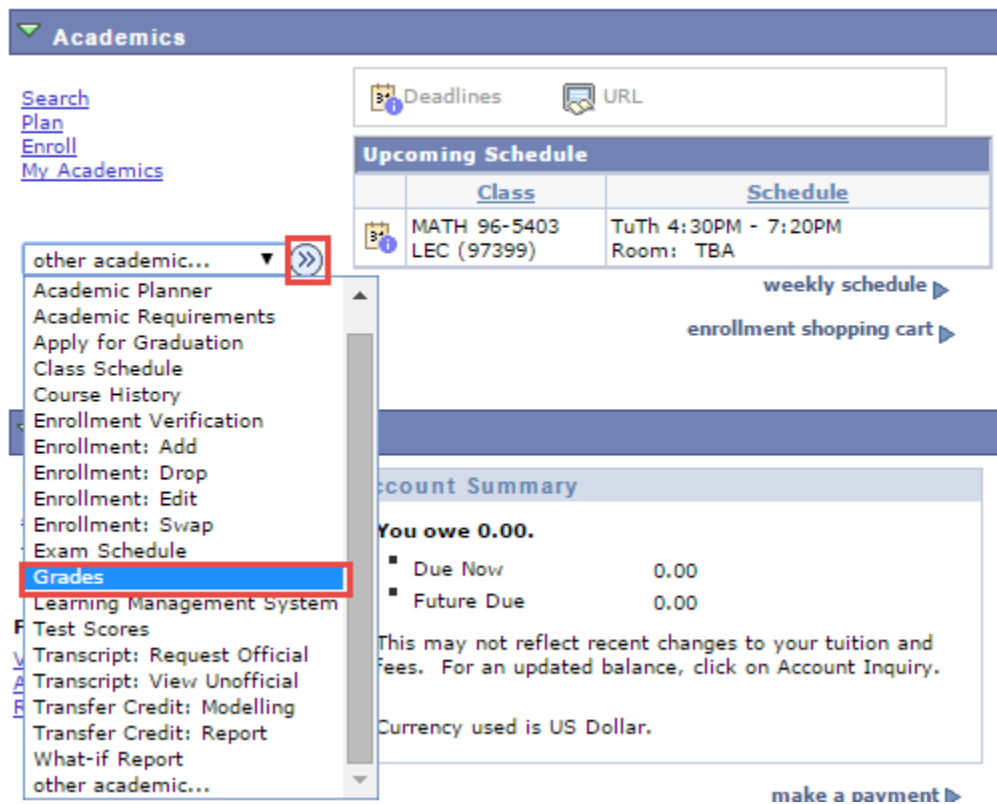
Display Options

Show AM/PM
 Monday
 Thursday
 Sunday

Show Class Title
 Tuesday
 Friday

Show Instructors
 Wednesday
 Saturday

11. To view your grades, select **Grades** in the drop down list under the **Academics** heading, then click on the  icon.



The screenshot shows the 'Academics' section of a web application. A dropdown menu is open, listing various academic services. The 'Grades' option is highlighted with a red box. To the right of the dropdown, a red box highlights a double-right arrow icon. Below the dropdown, the 'Upcoming Schedule' table is visible, showing a class 'MATH 96-5403 LEC (97399)' with a schedule of 'TuTh 4:30PM - 7:20PM Room: TBA'. Other elements include 'Deadlines', 'URL', and an 'Account Summary' section showing a balance of 0.00.

Upcoming Schedule	
Class	Schedule
MATH 96-5403 LEC (97399)	TuTh 4:30PM - 7:20PM Room: TBA

12. Click on the **Change Term** button to view the appropriate term.

View My Grades

2015 Fall | College of Southern Nevada

[change term](#)

13. Select the appropriate radio button of the term you wish to view, then click on the **Continue** button.

View My Grades

Select a term then click Continue.			
	Term	Career	Institution
<input type="radio"/>	2015 Fall	Undergraduate	College of Southern Nevada
<input checked="" type="radio"/>	1997 Fall	Undergraduate	College of Southern Nevada

CONTINUE

14. Grades for the appropriate term will now be shown.

View My Grades

1997 Fall | Undergraduate | College of Southern Nevada

[change term](#)

▼ Class Grades - 1997 Fall


Official Grades

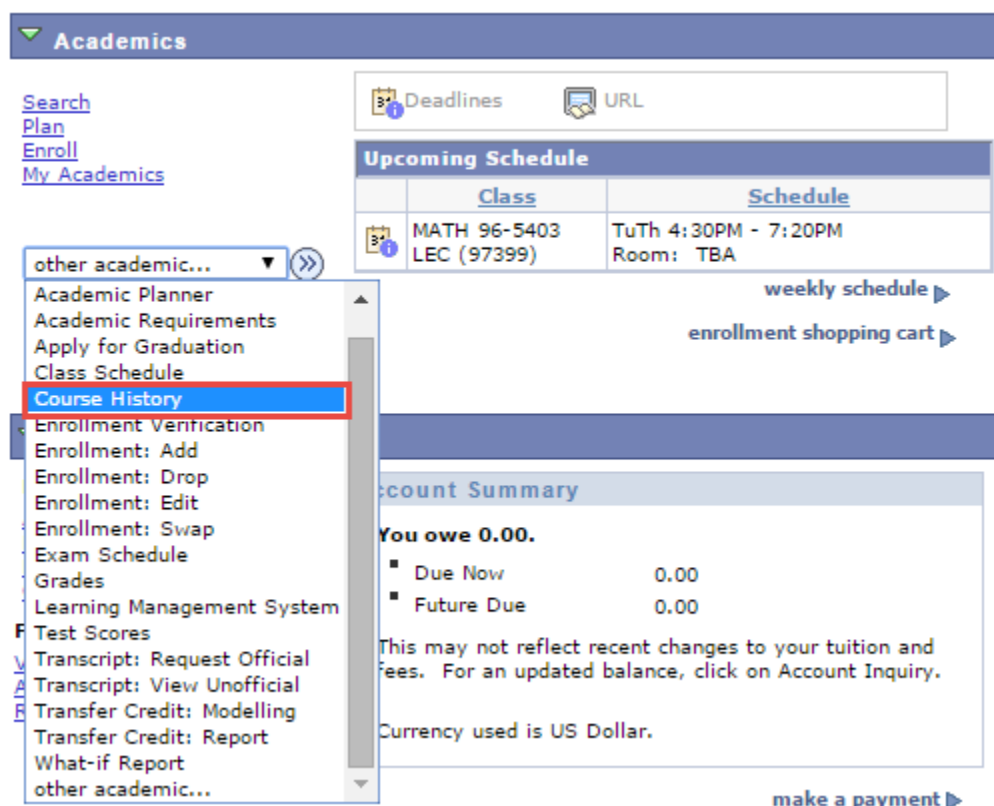
Class	Description	Units	Grading	Grade	Grade Points
ENG 101	Composition I	3.00	Letter Grades	A-	11.100
MATH 124	College Algebra	3.00	Letter Grades	B	9.000

▼ Term Statistics - 1997 Fall

	From Enrollment	Cumulative Total
Units Toward GPA:		
Taken	6.000	6.000
Passed	6.000	6.000
Units Not for GPA:		
Taken		
Passed		
GPA Calculation		
Total Grade Points	20.100	20.100
/ Units Taken Toward GPA	6.000	6.000
= GPA	3.350	3.350

Academic Standing Good Standing

15. To view your course history, select **Course History** in the drop down list under the **Academics** heading, then click on the  icon.



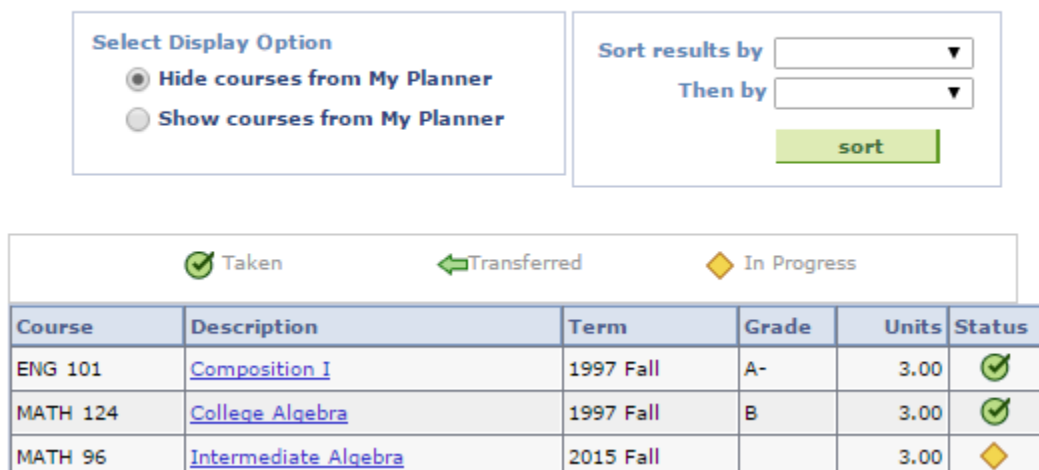
The screenshot shows the Academics section of a web application. A dropdown menu is open under the Academics heading, with 'Course History' highlighted in red. To the right, the 'Upcoming Schedule' section contains a table with one row of course information.

Class	Schedule
MATH 96-5403 LEC (97399)	TuTh 4:30PM - 7:20PM Room: TBA



Below the schedule table, there are links for 'weekly schedule' and 'enrollment shopping cart'. At the bottom of the Academics section, there is an 'Account Summary' box showing a balance of 0.00 and a 'make a payment' link.

16. A list of all courses taken can now be viewed.

My Course History



The screenshot shows the 'My Course History' page. It features two filter boxes at the top. The first box allows selecting display options: 'Hide courses from My Planner' (selected) or 'Show courses from My Planner'. The second box allows sorting results by a primary and secondary criteria, with a 'sort' button. Below the filters is a legend for course status: a green checkmark for 'Taken', a green arrow for 'Transferred', and a yellow diamond for 'In Progress'. The main content is a table with columns for Course, Description, Term, Grade, Units, and Status.

Course	Description	Term	Grade	Units	Status
ENG 101	Composition I	1997 Fall	A-	3.00	
MATH 124	College Algebra	1997 Fall	B	3.00	
MATH 96	Intermediate Algebra	2015 Fall		3.00	