



## Early Childhood Education Lab Program

### **Observation / Participating Student Protocol**

The Early Childhood Education Lab Program, located on CSN's Cheyenne Campus, operates preschool, and childcare programs for children 6 months-5 years of age. (702-651-4004)

The Early Childhood Education Lab Program, located on CSN's Charleston Campus, operates preschool and childcare programs for children 2-5 years of age. (702-651-7390)

We welcome CSN students for observation, participation and student teaching experiences.

Students are to adhere to the following while utilizing the ECE Lab:

1. Students are to schedule observation and participation assignments between 9:00am-12:00pm or 3:00-5:00pm, Monday–Friday, unless other arrangements have been made with course instructor, director or classroom teacher.
2. Students must make an appointment for observation to avoid overcrowding in classrooms, and assure children of the specific age group being observed are / will be present at the time of the observation.
3. Each student using the ECE Lab Program must provide a current CSN student ID or Nevada Driver's License, and specific assignment or course syllabus verifying his/her observation or participation.
4. All students must sign in and out with the receptionist and wear a provided student badge while on the ECE Lab Program premises.
5. Students will do observation assignments from the observation booth unless arrangements have been made with the director or representative to be in the classroom. While observing in the classroom, students are not to initiate conversations with children, staff members or parents. Any conversations that parents or staff members may initiate should be referred to the classroom teacher.
6. Students must request an appointment with appropriate program personnel to complete assignments that require interview, collection of materials, lesson plan reviews, and interaction with children-such as lessons, book reading, etc.
7. Students may not video or photograph children.
8. Students are to address all questions regarding college course work with his/her instructor. ECE Lab personnel will not clarify assignments for students.
9. Any information regarding children, staff and families gained from observations and/or participation within the ECE Lab, is to be kept confidential.
10. Teachers will direct CSN students regarding appropriate classroom behavior and school wide policies that may affect the children in their care.
11. Students who disregard / abuse these policies will be denied use of the ECE Lab for further assignments.

I have read and agree to the student protocol:

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Print Name

Signature

Date